



Home & School December 11th, 2019 Meeting Minutes

6:15 pm – 8:00 pm

1. Welcome and Attendance

Attendees: Renee Aspiotis, Brigitte Legault, Cynthia Casullo, Alessandra Morello, Melanie D'Antoni, Nadia Iacino, Stephanie Herault, Laura Greiss, Kim Poirier, Marlene Sayegh

Absentees:

2. Approval of Agenda

- Motion by: Melanie
- Seconded by: Laura

3. Approval of Meeting Minutes – Nov. 18, 2019

- Motion by: Laura
- Seconded by: Alexandra

4. Teacher and Principal Reports

- Add Mme Herault's report
- **Miss Poirier**
- Body Ball has begun
- Christmas concert Dec. 18th – Grades 3 to 6
 - Someone from the board is coming on Monday to set up the curtains
 - Tuesday 1330-1430 the gym is free for parents to come decorate
- Thank you to H&S for candy canes and holiday breakfast
- Holiday week of Dec. 16th – Details emailed out today
- Carolling 8am and first breakfast starting at 0825 in three 30 minute blocks
 - Parents required 0825 to 0955 (plus prep prior and clean up afterwards)
- Friday Dec. 20th PE challenges in the gym with Miss Poirier and early dismissal
- Comfy Cozy reading Miss Poirier to hand out candy canes

5. Treasurer's Report – See Report

a. Winter Family Dance party – Budget Approval

- The goal of this event is to give back
- Official name to be determine (Winter Carnival dance Party)
- Concept: not just dance party, activities for all ages to increase participation
- Have DJ and animation, cafeteria equipped with food (pre-order hot dog, chip, juice), cotton candy machine, Miss Poirier to do a presentation with the kids (moves) – Send a video to parents to learn the dance ahead of time (option)



- Can we use the hooks in the hallway for jackets and boots – could be a security issue but classrooms are usually locked? The board might be able to provide coat racks. Space in cafeteria required, maybe in the library. Put a disclaimer on the door that the school is not responsible for the stolen objects. Or someone identified for coat check.
- About 300 people (in the gym)
- Standing tables for adults in an area of the gym?
 - **Action:** Mme Herault to inquire with the Board if we can have about ten standing tables for the night.
- Cynthia and Laura have collected costs
 - Hot dog & cotton candy machine, delivered and set up, someone to work the machines is 20\$ an hour per machine per hour. Includes machine clean up. Can be cancelled the day before.
 - Provide a gift with the purchase (glow wrist bands)
 - DJ Animator about \$450. May charge a fee if cancellation.
 - 870\$ fixed cost includes some decorations
 - Cotton candy \$200
 - Coffee looking for donation
 - Chips water soft drinks, plastic plates \$200
 - Glow wristbands \$40 (included with price of tickets)
 - Ring Pops \$80
 - Decorations \$200 – could be removed to lower fixed cost
 - Overall about \$1515
- \$5-6 for the dance (to break even 5 @ 174 people, 6 @185 people) – send pre-order forms for tickets and food. Limited quantities to be purchased on site.
- Cut-off 300 people – TBC
- Open to family (immediate)
- Suggestion to cut off the hot dogs
- Extras for sale: cotton candy, candy bars drinks and extra food
- Motion to allocate \$1500 to this event
 1. Marlene
 2. Brigitte
 3. All in favor
- Call out for sub-committee already sent out. Another to come out tonight. The meeting is taking place Monday Dec. 16 at 6:30. Add Kim to the list (cannot attend Monday).



6. Fundraisers

a. Cookie Dough

- Made 3265\$
- Distribution: Monday, Dec.16 from 1445 -1800

b. Holiday Trees & Wreaths

- Two days ago \$212 profit – Could be more as not all numbers are in

c. Bake Sales – Parent Teacher Interviews

- \$500 profit
- Getting volunteers was a struggle especially on PED day (2nd day)
 - Recommendation for next year: bake sale only in the evening, not the PED day

d. Spirit Wear

- Campaign finished
- Made \$555 (includes 1\$ credit from LemonDrop)
- Delivery next Monday Dec. 16th along with cookie dough
- Orders to be picked up by Melanie on Friday – Only 24 orders
- Is it possible to have another blitz at the dance, in the spring or at Kd orientation?
- Next year maybe do at Curriculum night – Ask in the spring for the fall
- Mme H. suggests advertisement for spirit wear sent with supply list
- **Action:** Renee to bring to GB before June for next fall
- Subcommittee required for decals (Melanie, Nathalie & staff)– Are putting out a call to H&S before the holidays
 - What does \$555 get us? Sabrina is willing to help us to figure out what we can get for that amount.
 - To be noted: No one was not in favor of decals, we just didn't have all the information. The info wasn't initially given. More information is required. What are the options for the \$555?
 - Does subcommittee, staff or H&S make the decision of what the sensory path will look like? Subcommittee to make decision unless more \$ is put in.
 - Kim P. will do a call out to staff
 - Meet first thing in January 2020

e. Families Helping Families

- Concluding tomorrow
- Have volunteers for distribution
- Delivery on Friday
- Kim and Laura are on the committee

f. Sub Lunches – Campaign #2

- Campaign Jan 15-30
- Need orders in for Feb onwards



g. Mabel's Labels

- On-going

7. School Support

a. Holiday Week – Week of Dec. 16th

- **Action:** Renee to send a call out for volunteers
- Elizabeth is organizing the breakfast, pricing, etc.
- 6 volunteers to work the morning of (set up at 0800 and clean up after)

b. Open House – Jan. 30th

- H&S Greeters Table to welcome parents
- Pre-K (K-4) will be offered next year if
- Students will be giving the tour of the school to parents along with a member of H&S

8. QFHSA - Tabled

a. Fall Conference Update and Migrating Online

- Form subcommittee in the new year
- Open and closing statements required at the beginning and end of the year - Coming

b. NEW – Blanket Food Fundraiser Insurance Forms

- Insurance form for events
 - Double check to make sure event is added to blanket (below)
- Blanket for food fundraisers (allergic reaction)

c. NEW – Opening & Closing Bank Statements

9. Adjournment

- Date and time of next meeting: Monday, February 3rd at 6:15PM
- Motion to Adjourn at PM: 8:07

10. Topics for next meeting: SAW, BBQ, K-Orientation, Carnival/Power Hour, Online payment Solutions