

# **MARGARET MANSON HOME & SCHOOL ASSOCIATION MEETING MINUTES**

MONDAY MAY 13, 2019, 6:35 - 7:59 PM

## 1. WELCOME / ATTENDANCE

Renee Aspiotis, Nadia Iacino, Melanie D'Antoni, Christine Ward, Kim McFadden, Stephanie Herault, Gail Pabillo, Neige Var, Erin Gillman, Marlene Sayegh, Nathalie Zobyman, Kim Poirier

## 2. APPROVAL OF AGENDA - Motioned by Erin

Additions/Changes;

8.2c Should read "2020" instead of "2019"

8.5 Freezies for Power Hour

8.6 K Orientation

## 3. APPROVAL OF MEETING MINUTES HELD ON FEB 4, 2018 - Motioned by Christine & Nathalie

Approval with following amendments:

4.1, 7th bullet should read as: ..."the principal would then contact the donor and offer another donation idea"

5.1, 9th bullet should read as:... "Mme Herault: we are teaming up with LBP school (Spring Dale)

## 4. PRINCIPAL AND TEACHERS' REPORTS

Principals Report:

-Info Items:

- 1) Breathe - SEL (Fabulous parent workshop)
- 2) ABAV (going to GB)
- 3) School Climate Survey at April 30th staff meeting

-Thank yous:

- 1) Home & School (for ongoing lunch fundraisers, for SAW, for ALL you do)
- 2) Kirkland Police (for safety visits)
- 3) PIC Committee (February 27th Ped Day Retreat: Zones of regulations, Breathe, Making the world a better place (school wide project), meditation and wellness)

Teacher's Report:

- Cross country run postponed to Wednesday
- Track and Field May 29th
- Broadway this week
- Robotics Competition June 12th
- Power Hour June 12th 9:00-10:00am (rain day June 19th)
- Movie Day (Toy Story 4) June 20th
- Book fair June 20th
- Variety Show June 14th

## 5. EVENT UPDATES

### 5.1. SAW - April 1-5 - *see attached report*

- Renee read Thank You letter from Mme France (on behalf of the staff)
- Renee thanked the sub committee for all their hard work

### 5.2. Year End BBQ - scheduled June 13 / rain date June 14th - *see attached report*

- In need of volunteers!!
- Invitations going out by next week

## 6. FUNDRAISER UPDATES

- 6.1. Bake Sale - Parent Teacher Interviews Feb 27th - *see attached report*
- 6.2. Fundraiser Lunches - Campaign 3 - *see attached report*
- 6.3. Mabel's Labels & QSP - No activity

## 7. TREASURER'S REPORT

-\$13672 to date (commitments \$2000 end of year bbq, \$200 Power hour, Subway ~\$500 still to pay)

-SAW came in under budget (\$386 instead of \$500)

-Aiming to make \$1744.56 at year end bbq to have enough of a float to carry over for next year's welcome back event.

## 8. NEW BUSINESS

- In order to allow next year's H&S executives and subcommittees to plan throughout the summer, the following 2019-2020 fundraisers and events are being brought forward now for review and approval. These events/fundraisers will then be brought forward for further approval at either the May, June or Sept GB meeting.

### 8.1. FUNDRAISERS

#### 8.1.a. Fundraiser Lunches - 2019-2020

-Everyone likes Subways (lots of choices and customizable, owner is easy to work with and donates a lot to the school)

-Possibility of doing 2 fundraiser lunches per month (would bring in an additional \$3000)

-Next year moving to 2 campaigns (September & January) with possibility to pay all dates upfront in September

-Propose to GB with a max charge of \$6 per lunch

#### 8.1.b. Bake Sales - 2019-2020 - Approved by Marlene and Christine

#### 8.1.c. Mabels Labels and QSP - 2019 - 2020

-Maybe Olivers labels instead?

-Neige: possibility of offering both Mabels and Olivers Labels

-Drop QSP this Summer - not making money

-suggestion Marlene: QSP only to be considered if run as a cookie dough fundraiser

-Approved labels of some kind - Neige & Erin

#### 8.1.d. Families Helping Families - Nov/Dec 2019 - Tabled for next meeting

### 8.2. EVENTS

#### 8.2.a. Welcome Back Event - Sept 2019 - Approved Nadia & Nathalie

-\$1500 commitment set aside

-Date and details to align with Principal

-Same format as last 2 years

8.2.b. Halloween Bingo - Oct 2019 or Holiday Fair - Dec 2019

Halloween Bingo approved by Kim & Nadia

Holiday Event approved by Nathalie & Marlene

8.2.c. Year End BBQ - May/June 2019 - Approved by Christine & Gail

8.2.d. SAW - Approved by Nathalie & Marlene

8.2.e. Other??? - Tabled to next meeting

8.3. OTHER FUNDRAISERS - for fall 2019 - in meeting / time permitting - Tabled to next meeting

8.4. ELECTIONS - to be scheduled in June 2019

-week of June 10th

8.5 Freezies for Power Hour

-\$200 set aside

-Approved by Christine & Neige

8.6 K Orientation

-Email going out to ask for parents to bring baked goods

## 9. CORRESPONDENCE

• Bill 21 - in meeting (time permitting) or by email

-See attached H&S Statement on Bill 21

## 10. ADJOURNMENT

-Next meeting Friday June 7th @ 6:30 (Potluck)

-Adjourned at 7:59 pm - Nadia & Nathalie

# MARGARET MANSON HOME & SCHOOL ASSOCIATION EVENT AND FUNDRAISER UPDATES

MONDAY MAY 13, 2019, 6:30 PM

## 5. EVENT UPDATES

### 5.1. SAW - April 1-5

-Paris themed weeklong event with activities planned every day of week: Gourmet Coffee and Patisserie Bar, Yoga and Hydration Station, Breakfasts, Luncheon, Raffles and Candy Jar Prize, and more coffee.... -came significantly under budget thanks to numerous donations -a big thank you to all the parents, students and especially the SAW committee for making this year's SAW a huge success -we also wish to acknowledge the following generous donors: Tim Hortons on Jean Yves for the freshly brewed coffee -David's Tea in Fairview Pointe Claire for the ice tea -Kojax for the chickpea salad and souvlaki during the luncheon -Spa Munari (Nathalie Zobyan) for the thoughtful daycare gifts -Brenda Schneider from Modo Yoga West Island for the yoga lesson for staff

### 5.2. Year End BBQ - scheduled June 13 / rain date June 14th

**Leads :** Christine Ward and Elizabeth Ouellette

**Subcommittee:** Renee, Erin, Marlene, Tina, Julie-Ann

#### **Activities Planned So Far:**

#### **Food and Drink**

- available through advance ticket purchases with limited quantities at the door
- BBQ with Traitor Piccola Gioia
- Ice Cream Truck with Pickerels
- popcorn machine
- pop, juices and water

#### **Fun and Games**

- Sheltoons, Mad Science and Face Painting, Music
- Prizes and Raffle
  - prize table for children

- raffle for adults
- **looking for gift certificates, products and/or baskets of \$20 and up (similar to Bingo)**

### **Other**

- permits for trucks have been applied for with the city of Kirkland
- insurance with QFHSA has been sent in
- Invitations/RSVP scheduled to go out end of week
- **WE NEED YOU:** An event of this magnitude needs at least 25-30 volunteers! If you are a parent or have a high school student able to help out, please reach out to us at **MMHSBBQ@gmail.com**.

## **6. FUNDRAISER UPDATES**

### **6.1. Bake Sale - Parent Teacher Interviews Feb 27th**

-ran from 3-8 pm -sold out early at ~6:30 pm -raised \$386 in profits -thank you to all the bakers and volunteers for helping make this event another success -so far we have netted ~\$1000 for Bake Sales to date

### **6.2. Fundraiser Lunches - Campaign 3**

**Dates:** April 26, May 24, June 7, June 14

**NEW ! No Post Dated Cheques** -this time had only 1 PD cheque in comparison to ~7 previous campaigns

**Enrolment** -136 for campaign #3 vs ~150 participants for campaign 1 & 2; drop in participation similarly observed with pizza last year -orders expected to climb -Many very late / last minute orders noted

**Concerns** -10 children came to school without lunch on April 26th -It should be reiterated that H&S cannot provide for children with missing lunches without parental consent. Moreover, H&S orders and reserves 2 extra meals for mistakes made by vendor -any leftover meals or meals from absent children are redistributed only after:

- all fundraiser lunches have been accounted for and/or - parental consent has been obtained; **parents will be billed accordingly** -H&S will continue to warn parents through Facebook and Email to pack a lunch on Fundraiser Lunch Days; daycare will also be notified (i.e daycare to provide bagels as backup lunches and/or help make phone calls to parents)