



MARGARET MANSON HOME & SCHOOL ASSOCIATION MEETING AGENDA

THURSDAY DECEMBER 6, 2018, 6:30 PM



1. WELCOME

ATTENDEES

CHRISTINE WARD, NATHALIE ZOBYAN, KIM KCFADDEN, ERIN GILLMAN, KIM POIRIER, MARLENE SAYEGH, RENEE ASPIOTIS, MELANIE D'ANTONI, STEPHANIE HERAULT.

2. APPROVAL OF AGENDA

- Motion to approve agenda
- Motion: Christine
- Seconded: Kim

3. APPROVAL OF MEETING MINUTES HELD ON OCT 23

- Motion to approve minutes held on Oct 23 with principal's report to be attached as an addendum
- Motion: Melanie
- Abstains: Marlene
- Seconded: Nathalie

4. PRINCIPAL AND TEACHERS' REPORTS

5. TREASURER'S REPORT

- Current Financials 2018-19 - read in meeting
- Budget for remainder of year - in meeting
- Renee - Committed to \$10500, difference is \$980

6. EVENT UPDATES

6.1. Holiday Movie Night - Dec 14

- have 42 attendees to date; registration is open until tomorrow 3pm; in the event that Movie Night is cancelled, a notice will be posted on Facebook tomorrow evening.
- after much discussion, it was unanimously decided to postpone the event, date to be communicated
- If anything changes, needs to go through GB again.

7. FUNDRAISER UPDATES

7.1. Fundraiser Lunches - Campaign 2

- have 142 participants for this campaign (similar to last campaign)
- next scheduled lunch date is Dec 20

7.2. Recettes En Pot

- raised \$1439 for school (over \$2800 in sales)
- 24 jars will be donated which is equivalent to 288 meals doanted
- meals will be donated to On Rock

- **Delivery:** December 14th
- **Distribution :** December 18th
- CALLOUT was made for helping with sorting and distribution of jars on the 14th and 17th respectively - no hands; Renee to send out email to membership soliciting for help
- Erin/Marlene to post online of our accomplishments

7.3. Bake Sales -Parent Teacher Interviews

- Profitable/successful event
- items priced at \$2 per good; beverages \$1 per item - well priced
- raised \$570 in funds
- thank you to volunteer bakers and Dimitra for putting on an amazing display as always; thanks to parents and staff, as well as students for their support

7.4. Families Helping Families

- Lead on campaign is Julie-Ann
- Campaign is underway and will run until Dec 13th
- collecting food for On Rock
- toys and gifts for Children's Hospital
- cash donation of \$20-\$25 for turkey purchases.
- Cheques made payable to MMHSA.
- Call out for volunteers needed.
 - need 2x Dec 13 sorting with grade 6 students (morning) - Kim and Melanie
 - need 2x Dec 13 volunteers needed in afternoon to drive/run the donations

7.5. Mabel's Labels & QSP

- year-long fundraiser
- now is best time to launch QSP - all virtual; no paper orders
- callout was made for someone to manage both Mabel's and QSP - Christine offered to help; Marlene to help transfer responsibilities

8. NEW BUSINESS

8.1. Holiday Week

- Home and School to approve amount and approval
- will take place last week of school
- school is asking H&S to fund 300 candy canes (fruit ones preferable) and continental breakfast supplies (yogurt tubes, cheese, bananas, clementines, croissants, juice boxes)
- Kim Poirier to price it out at Costco this weekend and to provide a full list
- grade 6s would help with serve food and with clean up
- Renee to make a callout to membership for someone to help with pricing, purchasing (Costco), setup/clean up and with serving
- total no more than \$650
- Nathalie motions to allocate \$650 for purchase of candy canes and continental breakfast supplies for school (2-3 adults to serve and clean up).
- Seconded: Melanie
- All approve

8.2. Christmas Tree

- callout was made to help with set up and take down of Holiday tree in front entrance - Kim and Anna volunteered to take it down in January

8.3. Staff Appreciation Week

- Budget Approval - In past \$500 was allocated (covered items such as cubby gifts, decor, luncheon supplies etc).
- Question - to include daycare in full or leave as is? In the end, status quo.
- Motion: Marlene - \$500 to cover staff appreciation week
- Seconded: Christine

8.4. Year End BBQ

- Motion to set aside \$2000 budget for end of year BBQ that will most likely happen mid June.
- Motion: Christine
- Seconded: Marlene
- Callout for subcommittee - to come in future communication via email

8.5. Winter Event and /or Fundraiser

- discussion surrounded on what we wanted to do in terms of an event
- discussion surrounded on winter or spring event
- examples given were Movie Night; Bingo; maybe a spring event near Easter?

8.6 Mobile Tech Objective 2017-2019— part 2

- PO presented by Mme Héroult for 5x desktop computers - amount \$1211.78
- there was an ask if H&S would be willing to cover this full amount
- after some discussion, it was decided that H&S would stick to \$10,500 objective agreed upon in September and only pay out remaining \$980 owing
- Motion: Marlene motions for \$980
- Seconded: Kim seconds \$980
- Any objections? None
- All approve

8.7 Create Google Drive Folder

- For fundraiser ideas, put them all in a google drive so it is accessible to all members.

9. CORRESPONDENCE

- none

10. ADJOURNMENT

Next meeting proposed for January 9th, 2019, 6:30PM. Location TBD.

- it was decided that we would have meeting at school and we would look at catering in event (ie. Trattoria) with an RSVP invite - Marlene to help organize

Meeting adjourned 8:27PM.