

## MMES GB MEETING

September 18, 2024 - 6:30PM START TIME

### ATTENDEES *(generated by Copilot):*

- Susan Lariviere
- Nicole Malanos
- Mariam Rofail
- Daniel Adler
- Maria Raposo
- Lucia Ferracane
- Ben Ruggeri
- Nadia Carpini
- Nikoletta Kapoglis
- Jenn Bass
- Angela
- Uros
- Jack (mentioned but not confirmed present during the meeting)
- Alison (mentioned but not confirmed present during the meeting)

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### Based on the meeting content, the minutes for the meeting include:

- **Land Acknowledgement and Attendance:** The meeting began with a land acknowledgement and attendance check 1.
- **Territorial Land Acknowledgement:** A statement was read to acknowledge the unceded territory of the Kanien'kehá:ka people 2.
- **Approval of Agenda:** The agenda was unanimously adopted with Lucy motioning for its approval 3.
- **Appointment of Secretary:** It was decided to use Copilot as the secretary for the meeting 4.
- **Recording for Backup:** A suggestion was made to record the meeting as a backup, which was agreed upon and actioned by Uros 5.
- **Roundtable Introductions:** Members introduced themselves, mentioning their roles and experience with the governing board 6.
- **Chairperson Election:** The election for a chairperson was discussed but postponed to the next meeting 7.
- **School Board Elections:** Information about the upcoming school board elections in November was shared 8.

- **Internal Rules of Management and Fundraising Policy:** These topics were mentioned but deferred for review and approval in the next meeting 9.
- **Field Trip Approval:** Approval was sought for a field trip to the OSM for cycle 2 and 3 students, which was approved 10.
- **Principal's Report:** Susan shared updates on various school activities and upcoming events 11.
- **Daycare Report:** Mariam provided updates on the daycare, including staff changes, fees, and activities 12.

These minutes capture the key discussions and decisions made during the meeting.

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### Action Items:

#### Agenda Preparation:

- Draft the agenda for the next meeting based on the unresolved items from this meeting and last year's October meeting minutes. (Nicole) 1

#### Chair Nomination:

- Consider and decide on a nomination for the chair position, taking into account the duties and responsibilities involved. (All Governing Board Members) 2

#### Access to Documents:

- Ensure all governing board members, especially new ones, have access to necessary documents and folders. (Sue) 3

#### Email Monitoring:

- Determine a temporary solution for monitoring the chair's email until a new chair is elected. (Sue) 4