

**Governing Board Meeting Minutes
Margaret Manson Elementary School
Wednesday, January 20, 2021 – 6:30pm**

1. Start of Meeting

- Quorum attained - Meeting started @ 6:37pm
- Attendance:
 - Susan Lariviere, Melina Iannizzi Catalano, Jutta Bouchard, Lucy Ferracane, Catherine Guillemette, Annie Hebert
 - Nadia Iacino, Mark Michel, Karen Sauve, Shaun Amaral, Nathalie Zobyhan, Cynthia Casullo (Home and School), Genevieve Theriault, Jennifer Saraceno
 - Eric Bender (Commissioner)
 - Steve Bouchard (Community Representative)
 - Anthony Morello

2. Adoption of the Agenda

- Motion 20-056 to adopt the Agenda, motioned by Cynthia. Motion passed.

3. Adoption of the Previous Meeting's Minutes: November 3, 2020

- Motion 20-057 to adopt the November 3 Meeting Minutes without slight changes to be made by secretary, motioned by Lucy. Motion passed.

4. Graduation Committee and Home and School (H&S) Updates

4.1 Graduation Committee and Home and School Updates

4.1.1

- No update from Grad Committee.

4.2 H&S

- Families Helping Families took place on Dec 4-5, 2020, donations to On Rock.
- We collected non-perishable good and monetary donations. The event was extremely successful and \$320 was collected.
- Suggestion is to do the drive-through collection in future years.
- Cookie Dough fundraiser took place on Dec 11-12. Forms and e-transfers worked very well. Target was \$3000 but we made a profit \$3360.
- Suggestion that we can do both the drop-off in school and the drop-off so that students can be contribute to the event and be a part of it.

5. Business Arising from Minutes

- Nothing at this time.

6. New Business

6.1 Educational Project Annual Report

- The Educational Project Annual Report was reviewed.
- The impact of Covid-19 was addressed.
- The main directions were Improving Achievement, Wellness, Engagement.
- The report was difficult to complete for 2020 due to the pandemic and the lack of data obtained.
- Motion 20-058 to adopt the Educational Annual Report, motioned by Lucy. Motion passed.

6.2 Consultation on LBPSB Budget Consultation

- To be brought back at the next meeting.

7. Field Trips/Upcoming Events

7.1 Field Trips

- There are no field trips permitted at this time.

7.2 Upcoming Events

- None.

7.3 Fundraisers, rentals, and other topics

- None.

8. Reports

8.1 Principal's Report

- Susan discussed the report.
- Thank you to H&S for providing goodies to the staff during the 12-days of Christmas.
- TCBY and candy canes was also provided by H&S to the students.
- Thank you to Ms. Catalano for the wonderful holiday concert.
- Thank you to the staff for doing a great job online.
- Thank you to the city of Kirkland and Steven for the donation of \$1500 and we are planning how our children can benefit from the donation.
- Thank you to the parents who trusted us and sent in their children to school.
- Susan reviewed new Covid protocols.
- Registration is taking place right now.

8.2 Teacher's Report

- Lucy will send in the report.
- Students were happy to do online schooling and teachers felt it was successful.
- Thank you to the parents for their support.

8.3 Daycare Report

- Daycare staff was provided to two other schools to work in the daycare, for front line workers' children.
- Next two ped days, we are open 8am-4pm and working on themes.
- On Feb 15th, the daycare is closed.

8.4 Regional Parents' Committee (PC)

- The December 3 report is available in the drive.

8.5 Commissioner's Report

- Eric submitted a report.
- The school board elections were cancelled and will be rescheduled; Noel Burke will remain as Chair until next elections.
- More news to come next month.

Steven Bouchard's Report

- Cross Country skiing path in Kirkland ready - between Ecclestone park and Ste Anne.
- Rio-can development will likely not impact the school, except for traffic.

9. Correspondence

- None

10. Public Question Period

- Children are reporting that they are cold in the classroom due to the windows being opened. Susan said that children should let their teacher know if they are cold.

11. Next Meeting

12.1 Date and time of next meeting

- Next meeting on February 17, 2021 at 6:30pm.

12.2 Future topics

Motion 20-059 to adopt the adjourn the meeting, motioned by Catherine. Motion passed.

Meeting adjourned at 8:00pm.