

Governing Board Meeting Minutes
Margaret Manson Elementary School
Wednesday, November 3, 2020 – 6:30pm (Approved Version)

1. Start of Meeting

- Quorum attained - Meeting started @ 6:35pm
- Attendance:
 - Susan Lariviere, Melina Iannizzi Catalano, Jutta Bouchard, Lucy Ferracane, Catherine Guillemette, Annie Hebert
 - Nadia Iacino, Mark Michel, Karen Sauve, Shaun Amaral, Sylvie Kennedy
 - Heidi Sauve (Graduation Committee)
 - Eric Bender (Commissioner)
- Not present:
 - Steve Bouchard (Community Representative)
 - Anthony Morello

2. Adoption of the Agenda

- Move 7.3 down to 7.4, move 7.3 to 7.2 and make 7.2 Changes to the School and Daycare Calendar.
- Motion 20-050 to adopt the Agenda, motioned by Lucy. Motion passed.

3. Welcome new commissioner - Eric Bender

- Nadia welcomed Eric to the Governing Board.
- Eric was the school commissioner when MMES first opened.

4. Adoption of the Previous Meeting's Minutes: October 21 and October 29 (ad-hoc), 2020

- Motion 20-051 to adopt the October 21 Meeting Minutes without slight changes to be made by secretary, motioned by Karen. Motion passed.
- Motion 20-052 to adopt the October 29 Ad-hoc Meeting Minutes, motioned by Annie. Motion passed.

5. Graduation Committee and Home and School (H&S) Updates

5.1 Graduation Committee and Home and School Updates

5.1.1

- Grad Hoodie Funding – the order was placed and expected by December 15, 2020.

5.2 H&S

- Not present for the meeting.
- Susan provided an update on the school yard; there were some road blocks and quotes were difficult to obtain; we were trying to obtain quotes and start the work as soon as the snow has melted, however Susan learned that with all of the renovations due to the REM, the MMES school yard would be reconfigured.
- The painting to be done in the Kindergarten yard and on the school itself, as soon as possible.

6. Business Arising from Minutes

6.1 GB Budget

- Nadia advised that a small amount of money (\$296) was available in the Governing Board budget to be used for miscellaneous items (e.g. babysitting, taxi, refreshments).
- We will not be able to come to a decision for this year however the amount will remain in the budget. If we return to in-person meetings, we will come back to this subject.

7. New Business

7.1 Review School Budget

- The school budget was reviewed.
- The budgets for the variety show and play were placed in trust.
- Some of the funds and grants cannot be transferred over to the following year.
- The school board has bought air purification systems for certain schools that need them. MMES, being a newer school, is getting superior filters that are hospital-grade instead.
- Motion 20-053 to adopt the School Budget, motioned by Catherine. Motion passed.

7.2 Consultation on School Calendar 2020-2021 (Youth Sector) Amendment

- The government has required three extra ped days for the 2020-2021 school year.
- We are proposing to move the January 15th ped day to December 16, 2020.
- The second and third ped day will be January 25, February 8th, and April 30, 2021. April 29th will be parent-teacher interviews.
- Daycare schedule will be changed.
- We would like to shorten December 16 to be a 7:00am-4:00pm, instead of 6:00pm as usual.
- Motion to change the Daycare schedule for December 16 and April 30, as well as shorten the December 16th ped day. Motion 20-054 by Mark.

Consultations – read and get back to Nadia by December 1, 2020.

By law 1 – to establish date for council and executive meeting.

8. Field Trips/Upcoming Events

8.1 Field Trips

- There are no field trips permitted at this time; postponed to December

8.2 Upcoming Events

- None.

8.3 Fundraisers, rentals, and other topics

- None.

9. Reports

9.1 Principal's Report

- Susan discussed the report.
- Remembrance Assembly took place virtually throughout the school and was a huge success. Special thanks to the staff and children who made it possible.
- Parent Teacher interviews went well.
- Introduced Acts of Kindness project where we are recognizing an act of kindness that we see children doing this; children receive a coin of kindness. A marble is added to the kindness jar and a special reward will be given when the jar is full.
- A promotional video will be filmed on December 3 to replace the in-person open house. We will ask a few parents if they would like to be interviewed. K4 and K5 will be promoted especially,
- Students are making Holiday cards for seniors at local seniors' homes.
- We are preparing our Christmas concert.
- Steven brought back to the city how touched he was during our last meeting when the Grad Committee stated that if a parent was struggling to purchase a grad hoodie, that they would cover the expenses and they've decided to make a donation to MMES in the amount of \$1500.

9.2 Teacher's Report

- Lucy will send in the report.
- Lucy thanked H&S for the Halloween prizes for the art competitions and the pumpkins.
- Even despite these difficult times, there is a lot going on in the school and everyone is very busy with special projects.
- The Gr. 6 students are doing an experiment on random acts of kindness and how these acts affect others.
- Students will be filmed in their class and compiled into a story called Snowtastic and the concert will be shown virtually.

9.3 Daycare Report

- Remembrance was also celebrated at Daycare; postcards were made for veterans.
- Also working on acts of kindness and children are very engaged.
- There were only about 20 students who attended on the ped day.
- Now, working on holidays around the world.
- Next ped is Monday, November 30th and the Ecomuseum will host a virtual visit.
- All ped-days in 2021 will be 8 hour days instead of 11. Parents will be asked, via survey, if parents prefer 7-3 or 8-4; our school board and administrator are concerned about our Daycare workers and days are very long and that is why the hours have been reduced for their well-being.
- For K, 1, 2, the educator to child ratio was 1:20 but it will be 1:10; one more person could be hired.

9.4 Regional Parents' Committee (PC)

- The report is available in the drive.

9.5 Commissioner's Report

- The elections may be postponed until a later date and be pushed from the December 20, 2020 date.
- The ministry is going to two report cards for elementary and high school during this time.
- Our school board has the highest success rate of graduation rates in Quebec,

10. Correspondence

- None

11. Public Question Period

12. Next Meeting

12.1 Date and time of next meeting

- Next meeting on December 16 may or may not take place.

13.2 Future topics

Motion 20-055 to adopt the adjourn the meeting, motioned by Melina. Motion passed.

Meeting adjourned at 8:20pm.