

**Margaret Manson Elementary School
Governing Board Meeting Minutes
Thursday March 29, 2018**

ATTENDANCE

Parents	Present	Administration	Present
Julie-Ann Leblanc	✓	Stephanie Herault	✓
Karen Sauve	N/A	Jutta Bouchard	✓
Nadia Iacino	✓	Catherine Guillemette	N/A
Renee Aspiotis	✓	Jennifer Vaillancourt	✓
Melanie D'Antoni	N/A	Lucy Ferracane	✓
		Phyllis Orofino	✓
Parent Substitutes		Administration Substitutes	
Nathalie Zobyán	N/A	Sheila Dunwoodie	✓
Sammy Romano	N/A	Kim Poirier	N/A
Marc D'Antoni	N/A	Sarah Newton	N/A
Additional Guests			
Rosemary Luciano (H&S)	✓	Domenico Pavone (Commissioner)	N/A

1.0 START OF MEETING

- The Meeting started at 2:45pm in the MMES Library.
- Quorum achieved.

2.0 7. Fundraisers/Upcoming Events/Rentals

Spaghetti Night & Activity Fundraiser

- The home and school pasta night originally approved on Nov 21 Motion 17-88 has changed dates will now be April 27 from 6:30 to 8:30.

Motion 17-127: Motion to approve Spaghetti Night & Activity Fundraiser
Motioned By: Lucy Ferracane
Seconded By: Nadia Iacino

Scholastics Book Fair

- Parents and volunteers would like to have a book fair on in May/June (likely to coincide with the spring concert)
- School receives credits to purchase new books. Looking to raise TBD\$ which would mean many credits for the school.
- Bilingual book fair; takes place during school hours and the evening.
- School will provide cash for cash boxes (1 English and 1 French)
- Caterina Bernardo is the lead for the fundraiser.
- Caterina is seeking approval in order to secure Scholastics. Principal will bring final form to GB on Apr 11 with the date, target and details confirmed.

Motion 17-128: Motion to approve the Scholastics Book Fair with more information to come on April 11
Motioned By: Nadia Iacino

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Seconded By: Lucy Ferracane

3.0 SIGNATURES

Ms. Stephanie Herault (Principal)

Date

Mrs. Julie-Ann Leblanc (Chair)

Date

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APPENDIX

GRAD COMMITTEE

Event	GB Review Date & Status (Motion #1)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss)
TCBY for 2017-2018	June 14 '17 M17-32	Yes	Fundraiser	Throughout 2017-2018	Ongoing	Overall goal of 10,000\$
Raffle 1	October 24'17 M17-79	Yes	Fundraiser	October - November 2018	Ongoing	Overall goal of 10,000\$
Raffle 2 *Pending agreement on Tickets	Nov 21 Motion M17-90	Yes	Fundraiser		Planned	Overall goal of 10,000\$

HOME AND SCHOOL

Event	GB Review Date & Status (Motion #1)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss) As of 09-18
Pizza lunches – vendor	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
Mabel's Labels	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
QSP magazine Subscription	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
FundScrip	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
Welcome Back Corn Roast	Motion 17-45	No	Give back	2017-2018	Complete	Pending
Halloween Bingo	Motion 17-44	Yes	Fundraiser	October 22 2017	Complete	1530.18\$
Maple Syrup	Motion 17-45	Yes	Fundraiser	TBD	Planned	Pending
Spirit Wear	Oct 21 Motion 17-75	Yes	Fundraiser	November 30+1	Planned	Not held during book fair *completed via email on TBD

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Families Helping Families	Oct 21 Motion 17-77:	Yes	Fundraiser	Mid-Nov to Mid- Dec	Planned	Complete
Bake Sales and Refreshments	Nov 21 Motion 17-85	Yes	Fundraiser	2017-2018	TBD	Overall Goal of \$10,000
Recettes en Pot	Nov 21 Motion 17-86	Yes	Fundraiser	Nov 2017- Dec 2017	Planned	Overall Goal of \$10,000
Laura Secord Chocolates	Nov 21 Motion 17-87	yes	Fundraiser	Feb 2018	Planned	Overall Goal of \$10,000
Spaghetti Night & Activity Fundraiser	Nov 21 Motion 17-88 & 127	yes	Fundraiser	March 16 or 23. Now April 27	Planned	Overall Goal of \$10,000
Year-end BBQ as a Fundraiser	Nov 21 Motion 17-89	yes	Fundraiser	June 8th	Planned	Overall Goal of \$10,000
Zumba	Motion 17-117	yes	Fundraiser	TBD may	Planned	Target 800\$ towards overall goal

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Non Grad/H&S Fundraisers, Rentals, Field Trips, Daycare activities

GB Review Date	Trip/Event	Date & Time	Ration A:C	Transp/Cost	K	1	2	3	4	5	6
June 14 2017 M17-38	Daycare activities in 2017-2018 <ul style="list-style-type: none"> • Lunch Brixology • Lunch Chess • After-school Italian • After school Champs Basketball • Lunch Kid Chef • Lunch Knitting 	Fall	<ul style="list-style-type: none"> • Brixology TBD • Chess TBD • Italian 1-12 • Champs Basketball 1-20 • Kid Chef 1-15 students • Knitting 1-15 students 	<ul style="list-style-type: none"> • Brixology 125.00\$ • Chess 102.00\$ • Italian 105.00\$ • Champs Basketball 120\$ • Kid Chef 95\$ • Knitting TBD\$ 	Daycare / Lunch / Afterschool						
Sept 6 evote (May 11, 2017) M17-45	Ultimate Frisbee on	More information pending	• More information pending	• More information pending	More information pending						
Sept 13 M-17-46	Jouvence Grad trip.	February 20-22, 2018	<ul style="list-style-type: none"> • Ratio is 1:6. • 9 adults and 55 students will participate 	<ul style="list-style-type: none"> • school bus. • Cost is 225\$/student. 	Grade 6						
Sept 13 M-17-47	Univers Social - Drouillard	October 4th from 8:15-2:30/3:00.	?	<ul style="list-style-type: none"> • Bus • The ratio is 1:13 • Cost is 26\$/student. 	Grade 3						
Sept 13 M-17-48	Terry Fox Run	October 16th (Rain date: October 17)	?	?							

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Sept 13 M-17-49	Decibel Science	October 6th Ped day.	<ul style="list-style-type: none"> Ratio is 1:20 	<ul style="list-style-type: none"> in-house Cost \$18/student. 	Daycare						
Sept 13 M 17-50	Handball Tournament	October 3rd (Rain Date: October 4th or 5th) between 0900am-1330pm.		<ul style="list-style-type: none"> school bus. Ratio: 1:6 ration LBPS 9-1:30pm; Grade 6 bus 	Grade 6 students						
Sept 13 M 17-51	Other <ul style="list-style-type: none"> Cross country run Volleyball Champs basketball Junior Cross country run Track and Field 	Cross country: Oct 18 th	<ul style="list-style-type: none"> TBD more information pending 	Cross country: \$15 per student	TBD more information pending						
Oct 11 M 17-57	Scholastics Book Fair	Nov 30 & Dec 1	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Recommend kids to bring 20\$ 	All & parents						
Oct 11 M 17-58 & Oct 24 17-81	Student Bake Sale	Oct 23 Lunch	<ul style="list-style-type: none"> N/A 	<ul style="list-style-type: none"> Recommend kids to bring 2\$ 	All						
Oct 11 M 17-62	Science en Folie	Jan 26	<ul style="list-style-type: none"> Not noted 	<ul style="list-style-type: none"> 10.25\$ Transp not noted 	Not noted						
Oct 11 M 17-63	Les Hiboux	Nov 2	<ul style="list-style-type: none"> 1:8 	<ul style="list-style-type: none"> 9.6\$ Ecomuseum coming to 							

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				MMES							
Oct 11 M 17-64	Variety Show	Mar 1	• N/A	• Free for participants 5\$ at door for guests	Participants and guests						
Oct 11 M 17-65	We Day Ottawa	November 15th Full day	1:5 ratio 15-20 students	32\$/person Have to share bus with other school	Grade 6 peace pals						
Oct 11 M 17-66	Trip to Ottawa	November 7	68/student	\$ Not noted	Grade 5						
Oct 11 M 17-67	Ecomuseum	November 8	17/student 1:8 ratio	\$ Not noted City Shuttle bus	Grades 1-2						
Oct 11 M 17-68	CEPSUM Sante Bien Etre	June 19 9:30am to 2:30pm	25/student Ratio not noted	\$ Not noted City Shuttle bus	Cycle 1						
Oct 11 M 17-69	Blanket approval for 2km walk (including park) 2 adults must accompany group	2017-2018 School year	Requires 2 staff for all grades (volunteer parents). Would have a cell phone with them	???	K-6 & Daycare (must get approval from Jutta Bouchard first before bringing them to the park)						
Oct 11 M 17-70	Band	Practice in class, during lunch and after school. Program to start in Jan	?	Rental program – instrument is 13.80/month. Total Cost is 160\$ for 6 months	Cycle 3 - Offered to Grade 6 and combined Grade 5/6						
Oct 11 M 17-73	Mega Animation Spy for a Day.	Dec 1 9-2:30	90-100 students	In house Ped Day Cost is 16/student	Daycare- K-6						
Oct 24 M17-80	Italian Heritage Program	2017 -2018 starting December 4th to May 10 th 14:30-15:45.			Grades 1-6						

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Nov 24 M 17-94	West Island Mission delivery	January to June recurring trips to the West Island Mission to deliver donations at lunch	Each trip will have about 15-20 students per month with 3 adults via carpool to deliver the donations.	There is \$0 cost. Carpool	Select Grade 5 students from 5SD/HR						
Nov 24 M 17-95	West Island Mission Charity	January to June	N/A	N/A	The Grade 5 class of SD and HR						
Nov 24 M 17-96	WE Day Montreal	February 22 from 830am-230pm	The ratio is 1:4	Carpool for 6 children from grade 6 peace pals. The field trip cost is 0\$.	Grade 6 Peacepals						
Nov 21 M17-97	La Petite Valise Theatre	1-December 21st (Noel de Leon) 2-January 26, Machine en Folies, 3- March 28, Lapin de Paques		On-site activity 10\$ for each event. *note 7\$ for March 28	Cycle 1						
Nov 21 M17-98	Daycare Ped Day Activity - Club FY	April 20	The ratio is 1:20	In-house Ped Day 16\$ per student, plus daycare	All Grades						
Nov 21 M17-92	Winter Carnival Activity	Feb 28		????????? 1:8 (3-6)	All Grades						
Nov 21 M17-100	Kirkland Collissee Movie Ferdinand/Jumanji	Dec 20 09:00am-11:15am	The ratio is 1:10	Walk to movie cost is \$5.50.	All Grades						
Nov 21 M17-101	Educ-Action Lunch Time Programs chess, ceramics and crazy cartooning	January 8th until February 26th		\$101-\$105	Grades 1-6.						
Nov 21 M17-102	Champs Basketball	January 10th for 10 weeks.	N/A	\$100 per student.	Grades 1 – 6						

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Nov 21 M17-103	Enfant et Compagnie	Starting in January for 8 week held after-school for one hour		cost is \$95							
Nov 21 M17-104	Kids Science Food Labs	8 weeks, beginning in January, afterschool		Cost is \$95 per student							
Nov 21 M17-105	Animal Awareness visit with a specially-trained dog	Not noted	N/A	0\$ in house	Not noted						
Jan 10 M17-112	Alouette Ultimate Football Tour	April 12 – 2 hours		No cost	Grade 5 and 6. All students can meet the players during the last hour of the game and then the daycare seniors can participate in the mini games.						
Jan 10 M17-113	Musee des Enfants for K students	Feb 1	1:4 ratio	29\$ School bus 9-2pm	K						
Mar 20 M17-119	Fun Fair with Dynamix	May 18	Ratio 1:20, plus animators	18\$ in-house	Daycare activity K-6						
Mar 20 M17-120	Guided tour of Pointe a Calliere Planetarium	May 10 8:15-5pm	Ratio 1:6	55\$ Omnitour bus	Grade 4						
Mar 20 M17-121	Cultural Awareness, meeting Native author and artist	TBD April 2018 90 Minutes	1:24 ratio	5\$ In school	Grade 5						
Mar 29 M17-128	Scholastics Book Fair	TBD May / June		In-school Costs depends on parents							