

**Margaret Manson Elementary School
Governing Board Meeting Minutes
Tuesday, October 24, 2017**

ATTENDANCE

Parents	Present	Administration	Present
Julie-Ann Leblanc	✓	Stephanie Hernaut	✓
Karen Sauve	✓ Virtual	Jutta Bouchard	✓
Nadia Iacino	✓	Catherine Guillemette	✓
Renee Aspiotis	✓	Jennifer Vaillancourt	✓
Melanie D'Antoni	X	Lucy Ferracane	✓
		Phyllis Orofino	✓
Parent Substitutes		Administration Substitutes	
Nathalie Zobyán	X	Sheila Dunwoodie	X
Sammy Romano	X	Kim Poirier	X
Marc D'Antoni	X	Sarah Newton	X
Additional Guests			
Alexandra Topley	✓	Domenico Pavone (Commissioner)	X

1.0 START OF MEETING

- The Meeting started at 2:45pm in the MMES Library.
- Quorum achieved.

2.0 AGREEMENT ON THE AGENDA – did not pass a motion

- Agreed to the following agenda.
 - Grad Raffle
 - Heritage Program
 - Bake Sale continuation

3.0 FUNDRAISERS/UPCOMING EVENTS

3.1 Grad Raffle

Will be selling raffle tickets to external community (family & friends) through the grade 6 parents. Objective is to raise money for graduation activities including: party, yearbooks, sweatshirts, possibly a charity on behalf of grade 6 etc. All communications MUST state that the raffle is going towards graduation related activities including an amount for charity on behalf of grade 6.

Motion 17-79: to approve selling raffle tickets to external community (family & friends) through the grade 6 parents.

Motioned By: Renee Aspiotis

Seconded By: Jennifer Vaillancourt

3.2 Heritage Program

Must review in advance of next meet to prepare the registration to take advantage of the great offer.

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Will offer Italian as a heritage language to the students of MMES (grades 1-6). Students who register in the program will receive **20 weeks** of instruction during the school year 2017 -2018 starting December 4th to May 10th. Classes will be held once a week, right after school (14:30-15:45). Principal and teachers will align on where the instruction will take place within the school.

Motion 17-80: Motion: to approve offer Italian as a heritage language to the students of MMES (grades 1-6) for 20 weeks of instruction starting December 4th to May 10th. Classes will be held once a week, right after school (14:30-15:45).

Motioned By: Lucy Ferracane

Seconded By: Catherine Guillemette

3.3 Bake Sale

To extend the originally approved Motion of 17-58 from 1 day to 2 day bake sale. There were left-overs which would go to waste. Daycare is comfortable if they sell the products during bake sale hours.

Motion 17-81: Motion to approve extending the Student Initiative by an extra day

Motioned By: Nadia Iacino

Seconded By: Jennifer Vaillancourt

4.0 MOTION TO CLOSE GB MEETING

Motion 17-82: Motion to close GB Meeting at 3:05pm

Motioned By: Jennifer

Seconded By: Lucy

13. SIGNATURES

Ms. Stephanie Herault (Principal)

Date

Mrs. Julie-Ann Leblanc (Chair)

Date

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APPENDIX

GRAD COMMITTEE

Event	GB Review Date & Status (Motion #1)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss)
TCBY for 2017-2018	June 14 '17 M17-32	Yes	Fundraiser	Throughout 2017-2018	Ongoing	TBD
Raffle 1	October 24'17 M17-79	Yes	Fundraiser	October - November	Ongoing	TBD

HOME AND SCHOOL

Event	GB Review Date & Status (Motion #1)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss) As of 09-18
Pizza lunches – vendor	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
Mabel's Labels	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
QSP magazine Subscription	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
FundScrip	Motion 17-45	Yes	Fundraiser	2017-2018	In-progress	Pending
Welcome Back Corn Roast	Motion 17-45	No	Give back	2017-2018	Complete	Pending
Halloween Bingo	Motion 17-44	Yes	Fundraiser	October 22 2017	Complete	1530.18\$
Maple Syrup	Motion 17-45	Yes	Fundraiser	TBD	Planned	Pending
Spirit Wear	Oct 21 Motion 17-75	Yes	Fundraiser	November 30+1	Planned	Not held during book fair *completed

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						via email on TBD date
Families Helping Families	Oct 21 Motion 17-77:	Yes	Fundraiser	Mid-Nov to Mid- Dec	Planned	Complete

Non Grad/H&S Fundraisers, Rentals, Field Trips, Daycare activities

GB Review Date	Trip/Event	Date & Time	Ration A:C	Transp/Cost							
					K	1	2	3	4	5	6
June 14 2017 M17-38	Daycare activities in 2017-2018 <ul style="list-style-type: none"> • Lunch Brixology • Lunch Chess • After-school Italian • After school Champs Basketball • Lunch Kid Chef • Lunch Knitting 	Fall	<ul style="list-style-type: none"> • Brixology TBD • Chess TBD • Italian 1- 12 • Champs Basketball 1-20 • Kid Chef 1- 15 students • Knitting 1- 15 students 	<ul style="list-style-type: none"> • Brixology 125.00\$ • Chess 102.00\$ • Italian 105.00\$ • Champs Basketball 120\$ • Kid Chef 95\$ Knitting TBD\$ 	Daycare / Lunch / Afterschool						
Sept 6 evote (May 11, 2017) M17-45	Ultimate Frisbee on	More information pending	<ul style="list-style-type: none"> • More informatio n pending 	<ul style="list-style-type: none"> • More information pending 	More information pending						
Sept 13 M-17- 46	Jouvence Grad trip.	February 20-22, 2018	<ul style="list-style-type: none"> • Ratio is 1:6. • 9 adults and 55 students will participate 	<ul style="list-style-type: none"> • school bus. • Cost is 225\$/student. 	Grade 6						

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					K	1	2	3	4	5	6
Sept 13 M-17-47	Univers Social - Drouillard	October 4th from 8:15-2:30/3:00.	•	<ul style="list-style-type: none"> • Bus • The ratio is 1:13 • Cost is 26\$/student. 	Grade 3						
Sept 13 M-17-48	Terry Fox Run	October 16th (Rain date: October 17)	•	•							
Sept 13 M-17-49	Decibel Science	October 6th Ped day.	<ul style="list-style-type: none"> • Ratio is 1:20 • 	<ul style="list-style-type: none"> • in-house • Cost \$18/student. • 	Daycare						
Sept 13 M 17-50	Handball Tournament	October 3rd (Rain Date: October 4th or 5th) between 0900am-1330pm.	•	<ul style="list-style-type: none"> • school bus. • Ratio: 1:6 ration LBPS 9-1:30pm; Grade 6 bus 	Grade 6 students						
Sept 13 M 17-51	Other <ul style="list-style-type: none"> • Cross country run • Volleyball • Champs basketball • Junior Cross country run • Track and Field 	Cross country: Oct 18 th	• TBD more information pending	Cross country: \$15 per student	TBD more information pending						
Oct 11 M 17-57	Scholastics Book Fair	Nov 30 & Dec 1	• N/A	<ul style="list-style-type: none"> • Recommended kids to bring 20\$ 	All & parents						

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					K	1	2	3	4	5	6
Oct 11 M 17-58 & Oct 24 17-81	Student Bake Sale	Oct 23 Lunch	• N/A	• Recommended kids to bring 2\$	All						
Oct 11 M 17-62	Science en Folie	Jan 26	• Not noted	• 10.25\$ • Transp not noted	Not noted						
Oct 11 M 17-63	Les Hiboux	Nov 2	• 1:8	• 9.6\$ • Ecomuseum coming to MMES							
Oct 11 M 17-64	Variety Show	Mar 1	• N/A	• Free for participants 5\$ at door for guests	Participants and guests						
Oct 11 M 17-65	We Day Ottawa	November 15th Full day	1:5 ratio 15-20 students	32\$/person Have to share bus with other school	Grade 6 peace pals						
Oct 11 M 17-66	Trip to Ottawa	November 7	68/student	\$ Not noted	Grade 5						
Oct 11 M 17-67	Ecomuseum	November 8	17/student 1:8 ratio	\$ Not noted City Shuttle bus	Grades 1-2						
Oct 11 M 17-68	CEPSUM Sante Bien Etre	June 19 9:30am to 2:30pm	25/student Ratio not noted	\$ Not noted City Shuttle bus	Cycle 1						
Oct 11 M 17-69	Blanket approval for 2km walk (including park) 2 adults must accompany group	2017-2018 School year	Requires 2 staff for all grades (volunteer parents). Would have a cell phone with them	N/A	K-6 & Daycare (must get approval from Jutta Bouchard first before bringing them to the park)						
Oct 11 M 17-70	Band	Practice in class, during lunch and after school.	•	Rental program – instrument is 13.80/month. Total Cost is 160\$ for 6	Cycle 3 - Offered to Grade 6 and combined Grade 5/6						

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		Program to start in Jan		months							
Oct 11 M 17-73	Mega Animation Spy for a Day.	Dec 1 9-2:30	90-100 students	In house Ped Day Cost is 16/student	Daycare- K-6						
Oct 24 M17-80	Italian Heritage Program	2017 -2018 starting December 4 th to May 10 th 14:30-15:45.			Grades 1-6						