

**MARGARET MANSON ELEMENTARY SCHOOL
GOVERNING BOARD MEETING MINUTES**

Thursday, September 8, 2016

Parents	Administration
Julie-Ann Leblanc	Adrian Geller (Principal)
Renee Aspiotis	Jutta Bouchard (Daycare)
Joel Austen	Kyla Laforest (Teacher)
Nadia Iacino	Jennifer Vaillancourt (Teacher)
Karen Sauve (Secretary)	Catherine Guillemette (Teacher)
	Aline Lajoie (Teacher)

START OF MEETING - ASSESS QUORUM

Verification of quorum was conducted and the meeting started at approximately 9:00pm.

2. ADOPTION OF THE AGENDA

Motion 16-01: Motion to adopt the Agenda.

Motioned by: Joel Austen
Adopted Unanimously

Seconded by: Julie-Ann Leblanc

ADOPTION OF THE MEETING MINUTES

Motion 16-02: Motion to adopt the June 21, 2016 Meeting Minutes. No additions made.

Motioned by: Joel Austen
Adopted Unanimously

Seconded by: Julie-Ann Leblanc

NOMINATION/ELECTIONS

4.1 GB Secretary: Karen Sauve.

4.2 Chairperson: Julie-Ann Leblanc

- The role of Chairperson is to run and manage the GB Meeting, write and prepare the Annual Report, communication messages and information from the schoolboard.

Motion 16-03:

Motion: To name the above individuals to their positions.

Motioned by: Nadia Iacino
Adopted Unanimously

Seconded by: Catherine Guillemette

4.3 Regional Parent Representative: Renee Aspiotis

- The role of the Regional Parent Representative was discussed in great length.
- These meetings typically take place once per month.
- These meetings are used to bring forward trends in both elementary and high schools, learn how the school board operates, receive important communication from the school board to be shared with the school and GB Meeting.
- There can be more than one person participate in this meeting however only the one person nominated can make decisions and vote.
- If a meeting is missed, detailed Meeting Minutes and information is housed on Google Docs.

Motion 16-04: To nominate Renee Aspiotis as the Regional Parents Representatives. Nadia, Joel and Karen to consider it. The alternate will be identified following the meeting.

Motioned by: Nadia Iacino
Adopted Unanimously

Seconded by: Catherine Guillemette

FIELD TRIPS

5.1. Ratify eVotes: None at present time.

5.2. New Field Trips

Daycare field trip to Sherifville

- Upcoming activity on next Ped Day (Oct. 7) will be to Sherifville in St. Polycarpe.
- The activity will run from 0900-1430 for Grades 1 through 6.
- Transportation by bus.
- The teacher to student ratio will be 1:12 and reduced further with onsite animators.
- Cost is 25\$ per student
- The activities of the day will include a “shoot out” on Main Street and scavenger hunts.
- The activity will run rain or shine.
- There is the option for students opting out of the activity to stay at school, if there are 15+ students.

Motion 16-05 : To approve this Ped day field trip.

Motioned by: Catherine Guillmette
Adopted Unanimously

Seconded by: Jennifer Vaillancourt

Lester B Pearson Phys-ed Tournaments

- There will be a variety of different activities that will be offered to students such as ultimate Frisbee, handball, track and field. Once activities are final, they will be presented by Mr. Geller.
- Transportation by bus.
- The costs will range between \$15-\$20 but could be less.
- The teacher to student ratio will be 1:8 and will be reduced further thanks to parent volunteers
- Teachers are now able to get properly ready ahead of time.

Motion 16-06: To approve these activities.

Motioned by: Catherine Guillemette
Adopted Unanimously

Seconded by: Aline Lajoie

5.3. Fundraisers, rentals, and other topics

- None mentioned.

NEW BUSINESS

6.1. Dates and Times of Meetings

- The dates for the upcoming GB Meetings are as follows:
 - October 12th
 - December 14th
 - February 8th
 - April 5th
 - May 10th
 - June 14th
- Meetings will take place on Wednesdays to accommodate more individuals.
- Meetings will take place at 1800.

Motion 16-07: To approve the dates for future GB Meetings.

Motioned by: Catherine Guillemette
Adopted Unanimously

Seconded by: Aline Lajoie

6.2 DISCUSSION: COMMUNITY REPRESENTATIVES

- Postponed to the next meeting.

BUSINESS ARISING FROM MINUTES

7.1. Prioritize upcoming future topics for future meetings

- Not at the present time.
- There are some items that are carried over from last year and some items that have come from the school board.
- Julie-Ann is to send a survey to the GB Committee to allow members to vote on the top 3 and an additional field to add additional topics.

REPORTS

8.1. Principal's Report

- Nothing urgent to report from Mr. Geller however he stated that we are off to a fantastic start to the school year.
- Thanks to the new and returning GB members.
- There are approximately 290 students, which is higher than anticipated.
- Zone 57 did help with enrollment numbers.
- The process of obtaining transportation rights is much longer.

Question: Would parents be able to arrange for a private or mini-bus?

- Answer: There are currently no LBSB buses crossing the Ile-aux-Tourtes bridge and there are safety concerns regarding the bridge. Mr. Geller is expecting to provide more information on October 12th.

8.2. Teachers' Report

- None.

8.3. Daycare Report

- There have been no cuts to Daycare staff.
- There are 174 students enrolled.
- Out of 46 K students, 27 are enrolled in daycare.
- Upcoming activity on next Ped Day (Oct. 7) will be to Sherifville in St. Polycarpe.

8.4. Chairperson's Report

- None.

8.5. Regional Parents' Report

- None.

8.6. Commissioner's Report

- None.

CORRESPONDENCE

9.1 Pearson Education Fund – This is normally sent by Julie-Ann in advance by email.

VARIA/QUESTIONS FROM THE PUBLIC

- None
- Public is always welcome and encouraged to raise their questions in advance so that it can be discussed at the next meetings.

NEXT MEETING

- The next meeting is to take place on Wednesday, October 12, 2016 at 1800.

MOTION TO CLOSE MEETING

Motion 16-08: Motion to close meeting at 9:43 pm

Motioned by: Jennifer Vaillancourt

Seconded by: Catherine Guillmette

SIGNATURES

Mr. Adrian Geller (Principal)

Mrs. Julie-Ann Leblanc (Chair)

Date

Date

APPENDIX

The following is a consolidated list of Events, Fundraising and Field Trips for the 2016-2017 school year.

FUNDRAISER/OTHER

Event	GB Review Date & Status (Motion #)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss)

GRAD COMMITTEE

Event	GB Review Date & Status (Motion#)	Fundrai ser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss)

HOME AND SCHOOL

Event	GB Review Date & Status (Motion#)	Fundraiser Form	Type of Event	Timing	Event Status	\$ Raised (Profit/Loss)
Pizza lunches – vendor Piccola Gioia	Apr 26 '16 M15-41	no	yes	FR	at end of each month 2016-2017	pending
Mabel's Labels	Apr 26 '16 M15-41	no	yes	FR	2016-2017	pending
QSP magazine subscription	Apr 26 '16 M15-41	no	yes	FR	2016-2017	pending
FundScrip	Apr 26 '16 M15-41	no	no	FR	2016-2017	pending
Welcome Back Corn Roast	Apr 26 '16 M15-41	no	yes	FR	2016-2017	pending

Field Trips:

A:C = Adult : Children ; D = Daycare; K = Kindergarten

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3	3/4	4	4/5	5	6	D