

1) Amendments

Bingo (M15-05)

- Oct 16th, 6:30-8:30pm
- \$5 pre-sale, \$6 at door - special card \$1 available for purchase during Bingo
- target audience : MMES families
- target profit: \$0 - Bingo no longer a fundraiser; replaces Welcome Back Corn Roast and thus not intended to make money; actual profits to be communicated

2) New Requests

a) Bake Sales and Refreshments

- ad hoc throughout year (ex. sold during Book Fair & Parent Teacher Interviews in November, during WWOB, school concerts, variety show)
- target profit - last year made \$216
- cost - most things donated; only water is purchased

b) Comedy Night

- Feb 5th, 7-9 pm; adults only
- monies collected prior to event
- expenses allocated - last yr \$2000 for comedians
- will require a liquor licence
- fees charged - last yr \$25/person
- will sell 100-125 tickets - as this is how much gym can fit comfortably
- other schools have made up to \$8000
- Question: What are we fundraising for?
- Answer: awaiting list from Mr. Geller; approved already by staff council.

c) Chocolates

- Duration: between March break and Easter
- all grades participate
- target MMES families
- fee: \$90/box; no cost to H&S
- last time made \$4500 profit
- Question on process - Will box be sent home and then we send it back?
- Answer: this year parents will receive a form to participate in Chocolate fundraiser. Have the choice to opt out of fundraiser by checking off a "NO" box
- Suggestions: Consider an optional box for just monetary donations on the forms - for those that do not wish to sell chocolates. Forms should also mention what you are fundraising for.

d) BBQ

- Fri. June 3rd or 10th (rain date), 6:30-8:30 pm
- outdoors - school yard
- allocated \$1000 enough to cover costs
- target profit - not expecting to make a profit but break even

Motion 15-10 : Motion to approve Comedy Night, Bake Tables/Refreshments, Chocolates and BBQ. It was highly recommended that a purpose for the fundraisers are presented to GB in an upcoming meeting.

Motioned by: Matt

Seconded by: Renee

Adopted Unanimously

4.2.GRAD COMMITTEE (Stephanie Schrader)

Grad presented the following fundraisers for approval. All the fundraisers listed have been documented via a fundraiser approval request form and are filed accordingly.

a) TCBY

- to be run throughout the year; 4 month intervals
- won't be any purchasing day of
- Suggestion to have e-mail sent to parents confirming TCBY orders like pizza lunch

Motion 15-11 : Motion to approve Oct-January TCBY fundraiser.

Motioned by: Renee

Seconded by: Matt

Adopted Unanimously

b) Hockey Tickets Raffle (evote #1, M15-12)

- two raffles to be held during the year
- first raffle Oct 8-20th for a pair of Habs tickets vs Ottawa on Nov 3rd
- Grade 6 grads to sell to
- Concerns raised about collection of monies and distribution of forms in classrooms. Teachers have assured that:
 - money will be collected in centralized box in office
 - raffle forms to parents will be distributed via agenda
- approved unanimously

GENERAL DISCUSSION ABOUT FUNDRAISER FORMS

Both Grad and H&S raised concerns over fundraiser forms, including:

- found the sheets time consuming and too detailed - may deter volunteers
- difficulty to fill online; no access to printers and thus can't print off sheets
- hard to predict target profit numbers - some of these fundraisers are new and have never been run by either Grad or H&S

Chair's response:

- this is a best practice recommended by CPC
- meant to make us more efficient (ensures we have questions answered up front)
- speeds up overall approval process
- many LBP schools have adopted fundraiser forms
- ensures we are aligned with school success plan and with what we feel is important as a school community

- represents the approach that we want to take with fundraising and all other events in terms of keeping them logistically simple and not bombarding parents with money and time
- in terms of predicting target profit - numbers gives us a sense why we are doing this event; part of process is to come back with profit numbers - this way we can have these target profit numbers for future fundraising events; can use last year's numbers to estimate target profit

- **CONCLUSION**

- templates can and will be revisited and adjusted accordingly
- meet with groups to explain forms and guide them as to how to fill them out

5. BUSINESS ARISING FROM MINUTES

5.1. DATES AND TIMES OF MEETINGS

The following GB meeting dates and times were agreed upon for 2015-2016 school year. All meetings to be held at 7pm in the staff room.

- Tuesday October 27th
- Tuesday December 1st (Holiday dinner)
- Tuesday January 12th (MSC follow-up)
- Tuesday February 16th
- Tuesday March 22nd
- Tuesday April 26th
- Tuesday May 24th
- Tuesday June 14th (if needed)

Motion 15-13 : Motion to approve GB meeting times and dates for 2015-2016 school year.

Motioned by: Phyllis

Seconded by: Alexandra

Adopted Unanimously

5.2. MSC RESPONSE NEXT STEPS

- Julie-Ann went over the MSC response on behalf of MMES which is due Oct 30th
- no additional suggestions or comments were made
- it was decided by the group that we do not want to be heard at the public hearing as current brief was clear and straight forward

Motion 15-14 : Motion to submit MSC brief on behalf of MMES.

Motioned by: Renee

Seconded by: Nadia

Adopted Unanimously

6. FIELD TRIPS / UPCOMING EVENTS

6.1. RATIFY E-VOTES

a) Regional and Alternate Rep

Need to cancel previous e-vote#1 as we have identified Nadia Naqvi as Regional Rep and Renee Aspiotis as Alternate. Another GB parent could fill in at Regional meetings only if Renee/Nadia were unable to attend.

Motion 15-15 : Motion to have Nadia Naqvi as our Regional Rep and Renee Aspiotis as our Alternate Rep.

Motioned by: Jutta

Seconded by: Alexandra

Adopted Unanimously

b) GRAD HOCKEY TICKET RAFFLE (E-VOTE#2, M15-12)

- refer to section 4.2 b) of meeting minutes for description of event
- approved unanimously

6.2. NEW FIELD TRIPS

- The following field trips were presented for approval

GB Review Date, Motion #, Motions	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	Grade(s)
Oct 8 M15-16 Motioned by: Renee Seconded: Julie-Ann <i>Adopted Unanimously</i>	Daycare- The Putting Edge indoor glow in the dark mini-put; kids bring a lunch and one snack	Oct 19th 9-1:30pm	1:8 (expecting 80 kids)	2 buses \$15/student	daycare
Oct 8 M15-17 Motioned by: Nadia Seconded: Renee <i>Adopted Unanimously</i>	Daycare Code Jeuness after school program- coding and computational thinking program for 8 wks; 1hr/wk intro to HTML, CSS scratch and comp. science etc... use chrome books	2:45-3:45pm Jan/Feb/Mar start time - TBC	2:20 30 max per class (looking to run two classes)	\$100/child	all students in grades 3,4,5,6

A:C = ratio adult to children

6.3. FUNDRAISERS, RENTALS AND OTHER TOPICS

- none

7. BUSINESS ARISING FROM MINUTES

7.1. WELCOME MESSAGE ON SITE

- Julie-Ann updated last year's welcome message to include things voted on at AGA and current members
- be placed onto GB website and newsletter
- Suanne suggested that we state actual outcomes from AGA meeting

7.2. DISCUSSION: APPOINTMENT OF COMMUNITY REPRESENTATIVES

- could be parent from community or from outside (alumni)
- community rep offers fresh perspective on topics presented at GB
- examples: local city councillor, police officer, fireman, nurse, Kirkland librarian etc.
- Julie-Ann to draft letter and send out as optional review

Motion 15-18 : Motion to add community representatives to our GB.

Motioned by: Alexandra

Seconded by: Mat

Adopted Unanimously

7.3. BAND PROGRAM (Phyllis)

- would like to introduce a Band Program to both gr 6 and 5/6 class
- in class curriculum; Jan - June; 2 times per week
- choice of flute, trumpet, clarinet, trombone
- flat rate : \$160 for rental program with separate \$35 refundable deposit for repairs
- breakdown of fees:
 - Jan - Jun Rental: \$119.00 (mouthpiece included and kept by the students)
 - 2-one hour sessions with specialists at the beginning: \$20.00
 - Method books: \$12.00
 - Reeds and misc: \$5.00
- flexible payment program available
- parents can opt out - students would instead play recorder or one of the percussion instruments
- a draft letter with survey that will be sent out to parents was also presented
- need at least half attendance in one class to be a successful program
- if it works out, will be extended to all grade 5s & 6s next year
- Timeline: Nov = survey results; Dec = payments; Jan = start of program
- already approved at staff council

Question: What if child can't afford program but really wants to play?

- Suanne: school board policy is that if we have a program in place and a family or two can't afford it then we have to make arrangements
- alternative solution - ask H&S if they would be willing to sponsor Band Program (perhaps 2-3 payments)
- BHS has a Band Booster person and is part of H&S and they help fundraise for their band program - only big difference is that BHS owns their own instruments

- concerns that repairs can be quite costly

Question: Can tax receipts be offered for this program? Makes program more attractive.

- Suanne : No because it is being offered as part of the school curriculum.

Motion 15-19 : Motion to approve Band Program at MMES.

Motioned by: Renee

Seconded by: Jutta

Adopted Unanimously

- Phyllis personally thanked Julie-Anne for all her hard work on helping to formulate the Band proposal.

8. REPORTS

8.1. PRINCIPAL'S REPORT

a) SCHOOL CLIMATE

- school remains a warm and welcoming place for staff, students & parents
- teachers continue to deliver high quality programs and instruction while maintaining a safe and orderly environment for young learners
- all looking forward to an agreement being found between province and teacher's union so that we can return to the extras that we love to offer be it in drama, sports, special events, field trips etc.

b) H&S AND GRAD

- committees have started
- Mr. Geller has had opportunity to sit in first meetings
- many excellent ideas and suggestion for activities - all focussed on enhancing student's experience at MMES

c) TECHNOLOGY

- Peter Chan now media technology specialist -has years of experience in this specific teaching role
- thanked Board for leveraging his knowledge for betterment of our school's education
- is here Mondays and Thursdays

d) LIBRARY

- Suzanne rehired as MMES librarian for 1/2 day a week
- will take care of tasks such as purchasing, ordering, cataloging etc.

e) POLLING STATION

- MMES will be used as a polling station on Oct 19th
- daycare and voting public will be kept separate by locking and blocking entrances
- voting public will also use a separate entrance

8.2. TEACHER'S REPORT

- on behalf of teachers, would like to thank parent community for coming in October 1st

8.3. DAYCARE'S REPORT

a) Stats

- Daycare #172; Lunch #119; Sporadic #4

b) Chartwells

- hot meals started mid-September; most students are happy with the meals being served; some recommendations I asked for have been implemented.

c) Pizza Lunch

- kudos to Home & School, many less errors with the new system

d) Educ-action

- lunch activities – Enrollemnts: Chess = 12; Hip Hop =16; Cartooning two groups of 21 and 16 students

e) Ped Days Sept. 19

- Jurassic Park Theme / dinosaurs; Oct. 2nd Thanksgiving theme

f) Ped Day Oct 19th

- the will be used as a polling station; the students will be going to Putting Edge 9 to 1:30; then will be at the East end of the building; use only the washrooms in the Kindergarten classroom; measures are planned to keep the public out if the Daycare area.

g) Kids Code Jeunesse – intro to computer programming and computer science – looking to run this course January to March, 2016.

8.4. CHAIRPERSONS' REPORT

- nothing to report

8.5. REGIONAL PARENT'S REPORT

- annual general assembly of all parents - lots of introductions; elections and what committees to join
- a parent commissioner from SNAC was voted in on CPC
- voted in 3 transportation advisory committee reps
- Nadia volunteered to join inter cultural committee among others
- MMES now Region 2
- One question raised is how GB can speak about teacher's Work to Rule - can help inform parents with **#WeNeedToTalk** and webpage **Teaching-in.Quebec**
- Next meeting Oct 16th
- MNA template will go out to parents

- received Google accounts for parent Rep and Alt

8.6.COMMISSIONER'S REPORT

- briefly summarized reports for June - Aug meetings
- resolution for program change at Dorset Elementary - will go from Bilingual to Early immersion
- resolution for continuing education calendar approved
- resolution for various facilities and building improvements approved
- budget adopted for 2015-2016
- executive committee composition discussed
- next council meeting Oct 26th(?)

9. CORRESPONDENCE

- none

10.VARIA/QUESTIONS FROM PUBLIC

Suane gave an update from the Board

- new director general Michael Chechile
- Liberal Education Minister will not talk to chairs or school boards (think they are a waste of money)
- Concordia workshop - Embracing Imperfection - based on work of Brene Brown
- Oct 17/18, 8:30-1pm, \$25

11. *TIME PERMITTING ONLY*: INTERNAL RULES OF MANAGEMENT*, POSTING OF FUNDRAISING GUIDELINE, SPIRIT WEAR*, XMAS CHARITY

- tabled to next meeting

12. NEXT MEETING

12.1. DATE OF NEXT MEETING: OCTOBER 27, 7-9 PM

Motion 15-20 : Motion to adjourn meeting at 9:05 pm

Motioned by: Jutta

Seconded by: Renee

12.2. PRIORITY TOPICS

- Survey Data, GB Budget

12.3. TOPICS PENDING

- Legacy Initiative (GB gift in kind); Bullying Data; Grade 3 TTFM Pilot; School Annual Report – Update on feedback / questions raised (referenced in minutes); School

Promotion – Update; Grad event updates; H&S event updates; workshop – Transition to HS

12.4. FUTURE TOPICS

- Environment; Eco Initiative from Staples (Bureau En Gros)

APPENDIX A:

The following is a consolidated list of Events, Fundraising and Field Trips for the 2015-2016 school year.

Grad Committee Events:

Event	GB Review Date & Status (Motion#)	Fundraiser Form	Type of Event	Timing	Total Costs	Pricing per unit	Event Status	\$ Raised (Profit/Loss)
Hockey Raffle Tickets	Oct 5 '15 E-Vote #2 M15-12	yes	FR	Oct 8-20th	\$0	?	Ongoing	
TCBY	Oct 3 '15 M15-12	no	FR	2015-2016	\$0	?	Ongoing	

Home & School Events:

Event	GB Review Date & Status (Motion#)	Fundraiser Form	Type of Event	Timing	Total Costs	Pricing per unit	Event Status	\$ Raised (Profit/Loss)
Pizza lunches – vendor Piccola Gioia	May 27 '15 M14-78 Sept 3 '15 M15-06	no	FR	at end of each month 2015-2016	\$0	\$6/meal	Ongoing	
Mabel's Labels	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
QSP magazine subscription	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
FundScrip	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
Family Bingo Night	Sept 3 '15 M15-05	yes	FR	October 16	TBC	\$5 per set (\$6 at door)	Planned	

Home & School Events: cont'd...

Event	GB Review Date & Status (Motion#)	Fundraiser Form	Type of Event	Timing	Total Costs	Pricing per unit	Event Status	\$ Raised (Profit/Loss)
Bake Sale and Refreshments	Sept 3 '15 Oct 3 '15	yes	FR	ad hoc 2015-2016			Ongoing	
Recipe Book	May 27 '15	no	FR	Sept-Dec		\$10-\$12?		
Chocolates	May 27 '15 Oct 3 '15	yes	FR	~March Break-Easter		\$90/box ?	Planned	
Comedy Night	May 27 '15 Oct 3 '15	yes	FR	Feb 5th		~\$25/ person ?	Planned	
Garage Sale	May 27 '15 need to come back	no	FR	May 2016 proposed				
Year End BBQ	May 27 '15 Oct 3 '15	yes	comm unity	June 3 or 10th (rain date) 2016		TBC	Planned	

Field Trips:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3	3/ 4	4	4/ 5	5	6	D
Sep 3 M15-03	Daycare Lunch Activity programs - cartooning, chess & hip-hop	Sept - Nov	cartooning - 1:23 chess - 1:12 hip-hop - 1-16	cartooning & chess = \$98; hip-hop = \$85										x
Sep 3 M15-04	Peace In/Peace Out - leadership conference in Lachine with Anne Vrana (2 students)	Oct 14 8:45 am- 1:40 pm	1:6	carpool free									x	
Oct 8 M15-16	Daycare- The Putting Edge indoor glow in the dark mini-put; kids bring a lunch and one snack	Oct 19th 9-1:30pm	1:8 (expecting 80 kids)	2 buses \$15/ student										x

Field Trips: cont'd...

MMES GOVERNING BOARD MEETING MINUTES: Thursday, October 8, 2015

A:C = Adult : Children ; D = Daycare; K = Kindergarten

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3	3/4	4	4/5	5	6	D
Oct 8 M15-17	Code Jeuness after school program-coding and computational thinking program for 8 wks; 1hr/wk intro to HTML, CSS scratch and comp. science etc... use chrome books	2:45-3:45 pm Jan/Feb/ Mar start time - TBC	2:20 30 max per class (looking to run two classes)	\$100/ child					x	x	x	x	x	x