

**MARGARET MANSON ELEMENTARY SCHOOL
GOVERNING BOARD MEETING MINUTES**

Thursday, Sept 3, 2015

Present

Parents

Renee Aspiotis
Adolfo de la Rua
Joel Austen
Julie-Ann Leblanc
Nadia Naqvi

Staff

Phyllis Orofino
Mathieu Larocque
Sheila Dunwoodie
Jutta Bouchard

Administration

Adrian Geller (principal)

Secretary

Renee Aspiotis

Absent

Domenic Pavone (*Ward Council Rep*)
Home and School Rep
Grad Rep

1. START OF MEETING - ASSESS QUORUM

Verification of quorum was conducted and the meeting started at 8:35 pm. Julie-Ann welcomed returning members Joel and Nadia.

2. ADOPTION OF THE AGENDA

Motion 15-01 : Motion to adopt the Sept 3, 2015 agenda. Note: Home and School will be covered under Fundraiser section (Item 6.3 in agenda) for this meeting.

Motioned by: Matt

Seconded by: Jutta

Adopted Unanimously

3. APPROVAL OF MINUTES OF GB MEETING HELD ON JUNE 17, 2015

Motion 15-02 : Motion to approve the minutes from the GB meeting held on June 17, 2015.

Motioned by: Nadia

Seconded by: Adolfo

Adopted Unanimously

4. NOMINATIONS/ELECTIONS

4.1.GB SECRETARY

Renee put her name forward as secretary for 2015-16. No objection. Acclaimed.

4.2. CHAIRPERSON

Sheila nominated Julie-Ann and seconded by Joel. Julie-Ann accepted nomination. No objection. Acclaimed.

5. REPORT

5.1. PRINCIPAL'S REPORT (A. GELLER)

Mr. Geller commented on the smooth start to the school year. He also mentioned that he will present a complete report at upcoming meeting.

5.2. TEACHERS' REPORT (SHEILA, MATT, AND PHYLLIS)

- following directives from union (PTU) month by month
- all of the teacher's expressed hope for quick resolution
- Work to Rule
 - teacher's are working 32 hours - hours that government recognizes
 - extracurricular activities which normally take place in Sept and throughout year have been cancelled or put on hold including: Ultimate Frisbee, Way Way Off Broadway, Terry Fox Run, Peace Pals, Robotics, Environment Club, Cheerleading, Intramurals etc.

5.3. DAYCARE REPORT (Jutta)

- lunch programming to start next week - include, cartooning, chess and hip hop
- also coming soon is Coding with Jeunesse

5.4. CHAIRPERSON'S REPORT (Julie-Ann Leblanc)

- nothing to add

5.5. REGIONAL PARENT'S REPORT

- nothing to report

5.6. COMMISSIONER'S REPORT

- Absent - nothing to report
- it was mentioned that we should extend invite to Suanne Stein Day

6. FIELD TRIPS / UPCOMING EVENTS

6.1. RATIFY E-VOTES nothing to report

- asking permission to raise prices up to \$6.25 max/student as vendor increased their prices - still under negotiation

Motion 15-06 : Motion to approve price of pizza lunches up to \$6.25 max/student. Final prices to be communicated.

Motioned by: Matt

Seconded by: Renee

Adopted Unanimously

3. Refreshments

- usually sold throughout year
- requires year long approval
- it was recommended that this be brought back to next GB meeting using fundraiser form

7. BUSINESS ARISING FROM MINUTES

7.1. DATES AND TIMES OF MEETINGS

- next agreed upon date: Thursday October 8th, 7-9 pm
- future dates to be decided at next meeting

7.2. DISCUSSION: APPOINTMENT OF COMMUNITY REPRESENTATIVES

- tabled to next meeting

7.3. AGREEMENT TO CONTACT H&S AND GRAD TO SHARE DATES, IDENTIFY LIAISON AND REMIND OF FUNDRAISING GUIDELINES (NEW GRAD BUDGET CHANGES)

- everyone liked idea of a liaison attending our meetings
- GB to communicate idea to H&S and Grad committee once formed

8. BUSINESS ARISING FROM MINUTES

8.1. QUICK UPDATE MSC RESPONSE NEXT STEPS

- sent draft of responses to Sheila
- will be formally communicated to GB in an upcoming meeting
- over 30+ responses

9. CORRESPONDENCE

- PEF newsletter sent by e-mail

10. VARIA / QUESTIONS FROM THE PUBLIC - none

11. NEXT MEETING

11.1. ADJOURNMENT / DATE & TIME OF NEXT MEETING: OCT 8, 2015, 7-9 pm

Motion 15-07 : Motion that the meeting be adjourned at 9:20 pm

Motioned by: Jutta

Seconded by: Adolfo

11.2. PRIORITY TOPICS

- Internal Rules of Management, GB Budget, MSC Response, Survey Data, Posting of Fundraising Guideline, Welcome message on site

11.3. TOPICS PENDING:

- Legacy Initiative (GB gift in kind); Bullying Data; Grade 3 TTFM Pilot; School Annual Report – Update on feedback / questions raised (referenced in minutes); School Promotion – Update; Grad event updates; H&S event updates; Spirit Wear; Workshop – Transition to HS; MSC committee

Appendix A:

The following is a consolidated list of Events, Fundraising and Field Trips for the 2015-2016 school year.

Grad Committee Events:

Home & School Events:

Event	GB Review Date & Status (Motion#)	Fundraiser Form	Type of Event	Timing	Total Costs	Pricing per unit	Event Status	\$ Raised (Profit/Loss)
Pizza lunches – vendor Piccola Gioia	May 27 '15 M14-78 Sept 3 '15 M15-06	no	FR	at end of each month 2015-2016	\$0	up to \$6.25/ student final amt TBC	Ongoing	
Mabel's Labels	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
QSP magazine subscription	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
FundScrip	May 27 '15 M14-78	no	FR	2015-2016	\$0	-	Ongoing	
Family Bingo Night	Sept 3 '15 M15-05	yes	FR	October 16	TBC		Planned	
Refreshments	Sept 3 '15	no	FR	2015-2016				
Recipe Book	May 27 '15	no	FR	Sept-Dec		asking \$10-\$12/ unit		-
Chocolates	May 27 '15	no	FR			TBC		
Comedy Night	May 27 '15	no	?	November proposed				
Garage Sale	May 27 '15	no	?	May 2016 proposed				
Year End BBQ	May 27 '15	no	?	End of School Year 2016			Planned	

Field Trips:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3	3/4	4/4	5/5	6/6	D
Sep 3 M15-03	Daycare Lunch Activity programs - cartooning, chess & hip-hop	Sept - Nov	cartooning - 1:23 chess - 1:12 hip-hop - 1-16	cartooning & chess = \$98; hip-hop = \$85									x
Sep 3 M15-04	Peace In/Peace Out - leadership conference in Lachine with Anne Vrana (2 students)	Oct 14 8:45 am-1:40 pm	1:6	carpool , free									x

A:C = Adult : Children ; D = Daycare; K = Kindergarten

Fundraisers (School):