

**MARGARET MANSON ELEMENTARY SCHOOL
GOVERNING BOARD MEETING MINUTES**

Thursday, February 26, 2015

Present

Parents

Renee Aspiotis
Joel Austen
Adolfo de la Rúa
Julie-Ann Leblanc

Administration

Adrian Geller (principal)

Secretary

Renee Aspiotis

Staff

Phyllis Orofino
Mathieu Larocque
Sheila Dunwoodie
Kristin Eccles
Jutta Bouchard

Guests

Absent

Nadia Naqvi (*Parent Rep*)
Domenic Pavone (*Ward Council Rep*)
Home & School Liaison
Grad Committee Rep

1. START OF MEETING - ASSESS QUORUM

Verification of quorum was conducted and the meeting started at 7:05 pm.

2. ADOPTION OF THE AGENDA

Motion 14-54 : Motion to approve the Feb 26, 2015 agenda.

Motioned by: Jutta

Seconded by: Matt

Adopted Unanimously

3. ADOPTION OF MINUTES OF GB MEETING HELD ON JAN 28, 2015

Motion 14-55 : Motion to adopt the minutes of the GB meeting held on Jan 28, 2015.

Motioned by: Sheila

Seconded by: Phyllis

Adopted Unanimously

4. PUBLIC

4.1. HOME AND SCHOOL LIAISON - ABSENT

- dates noted:
 - Comedy Night - Thur April 23
 - BBQ - Fri Jun 12
 - Recipe Book - TBC

4.2. GRAD COMMITTEE - ABSENT

5. REPORTS

5.1. PRINCIPAL'S REPORT (A. GELLER)

The following is a brief summary of the Principal's Report that was communicated in advance to the GB committee. Any additional questions/comments arising from the meeting are also noted below.

a) Celebration of Excellence

- February 4th
- 50 Citizenship Certificates given out by homeroom teachers, specialists and daycare
- 7 Margaret Manson Has Talent performers - dancers, singers, skippers and a piano player
- Peace Pals - short skit about homelessness as a kick start to "underwear and socks" campaign

b) LCEEQ Conference

- leadership committee on English education in Quebec
- Feb 9/10 in Laval attended by two teachers, A. Hebert and M. Larocque.
- focus was on the meta-analysis that has been done by John Hattie regarding the various factors that influence student achievement

c) Registration

- has gone really well, with special mention of the efficient and welcoming ways of Ms. Couto
- numbers slightly lower than 2014-2105 year
- will likely register more children between now and September
- currently short by 10 registrations

d) Bingo Night

- fundraiser for the Grad Committee was great success
- special thanks to Mirella and her team of volunteers

e) Staff Appreciation Week

- absolutely amazing; made us all feel like HEROS (theme was Superheroes)
- food/coffee carts, games, gifts, meals (both at school and take home), decorations and so much more
- our most sincere thanks to Home & School and school community for our wonderful Staff Appreciation Week

f) Other

- Wishing all MMES families a wonderful March Break !

5.2. TEACHERS' REPORT (SHEILA, MATT, KRISTIN AND PHYLLIS)

The following is a brief summary of the Teachers' Report that was communicated in advance to the GB committee. Any additional questions/comments arising from the meeting are also noted below.

a) Phys. Ed.

- **Curling**
 - Rocks and Rings program with K-5 students
 - 30 minutes to learn some basic rules and curl with gym rocks.

- **Intramurals (Omnikin and Badminton)**
 - winding down into playoffs
 - Omnikin - finals took place for grade 3/4
 - Grade 5/6 finals will take place on Feb 26 or 27.
 - new sports to come after March Break

b) WWOB "The Sound of Music"

- show on March 19
- sets are being painted, costumes sewn and choreography perfected
- stage crew chosen (grades 5 and 6)
- parents/other family members unable to attend the shows on March 19th are invited to attend on dress rehearsal day - March 18th
- 14 staff at MMES are involved with this production - directing the acting and music, making up and teaching choreography, co-ordinating ticket distribution and costumes, producing souvenir t-shirts & programmes, designing/producing the set, etc

c) Variety show

- auditions are week of Feb 23 - Mon., Wed. and Fri.
- each act is expected to rehearse on their own time

d) Robotics

- teams have been made
- competition in April
- challenges include "Sumo Wrestling", target practice and choreographed dance
- practices extended to 4pm (from 3:30) to make sure team has enough time to prepare for competition

e) Grad

- Grade 6 students received grad sweatshirts - green looks awesome!

f) Career Week

- speakers being booked for June

- Classes from gr. 4-6 will be able to sign up for the various speakers, based upon the teachers' choices and students' schedules

g) Winter Carnival

- Thursday, Feb 26 or Friday, Feb. 27 weather depending
- stations will be run by grade 6 students
- after lunch 12:30-2:15pm
- various outdoor games scheduled
- thank you to H & S for the hot chocolate

5.3. DAYCARE REPORT (Jutta)

a) PED DAY Feb. 6th

- field trip to Base de Plein Aire les Cedre
- outdoor adventure activities
- 78 students
- tubing, snowshoeing, cross country skiing and much more

b) Destination Imagination Project

- underway with 7 students taking part

c) 2014 Tax Receipts for Daycare Fees

- sent out week of Feb. 23rd, 2015

Comments

- Joel mentioned that he has had some problems with online ordering through Chartwells; Jutta mentioned from time to time there are some issues but very infrequent; will keep note.

5.4. CHAIRPERSON'S REPORT (Julie-Ann)

The following is a brief summary of the Chairperson's Report that was communicated in advance to the GB committee. Any additional questions/comments arising from the meeting are also noted below.

a) Principal Criteria

- was mailed to the board and sent electronically

b) GB Chair Meeting and GB Member Training at LBPSB

- both meetings attended by Julie-Ann on January 29th.

School-yard embellishment:

- learned that some schools have applied for, and some have been approved in the past for school yard embellishment projects (Mount

- Pleasant, Beacon Hill, Sunshine, Westpark, etc)
- MELS offers funding to school boards who then allocate to schools - wellness-oriented school
- schools have to also raise funds - amounts are very large (in area of 25K), so this is a significant project - not a small initiative
- for detailed information on the Program Criteria and Submission of Applications and Financial Aspects, consult weblink below
- www.mels.gouv.qc.ca/en/school-boards/financial-support/wellness-oriented-school/

5.5. REGIONAL PARENT’S REPORT (Adolfo)

a) Food Service Providers & Nutritional Content of Chartwell’s Food

- parents supplied 23 questions
- nothing new to add from last GB meeting minutes
- all food policy criteria can be consulted on LBPSB website

b) Increasing Enrolment LBPSB

- loss of students to private and other independent schools boards
- at both high school and elementary levels
- no concrete solution offered or discussed

c) Technology Permission Form Discussion

- major discussion around who owns rights to certain productions/pictures - schools or parents?
- committees to be formed and meetings to be held to address this issue

5.6. COMMISSIONER’S REPORT - ABSENT

The following is a brief summary of the Commissioner’ Report that was communicated in advance to the GB committee. Any additional questions/comments arising from the meeting are also noted below.

a) Education

- resolution was passed to authorize the locations of summer school for 2015
- locations are: St Thomas High School and L.C.C.H.S. from July 6-24th.

b) Administrative Staffing - Status Changes 2014-2015

Name of Administrator		Position	School	Status 2013-2014	Status 2014-2015
David	Abracen	Principal	St. Thomas High School	Permanent Probationary February 24, 2014	Permanent effective February 24, 2015

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Name of Administrator		Position	School	Status 2013-2014	Status 2014-2015
Deborah	Dixon	Principal	Riverview Elementary School	Permanent Probationary February 24, 2014	Permanent effective February 24, 2015
Deborah	Gross	Principal	Beurling Academy	Permanent Probationary February 24, 2014	Permanent effective February 24, 2015
Susan	Hamblin	Vice Principal	Riverdale High School	Interim February 24, 2014	Permanent effective February 24, 2015
Rosanna	Riccardi	Vice Principal	Westwood High School Senior	Interim January 6, 2014	Permanent effective January 6, 2015

c) Corporate Business

- resolution was passed for Three-Year Plan 2015- 2018 Consultation
- individual resolutions were passed to regroup purchases for Grocery & Tablets
- a purchasing group for Grocery products is formed and includes LBPSB, CSMB, CSEM and Commission Scolaire Pointe de L'île. And this contract is extended until June 30th, 2017
- LBPSB's participation in the Comité de gestion de la taxe scolaire de l'île de Montréal Group Purchasing Plan for tablets, effective May 2015 for 12 months

d) Other

School Board Policies

- All policies adopted by the LBPSB appear on the Board's website at <http://www.lbpsb.qc.ca/eng/policy/policyV2.asp>.
- NOTE: All of the committee reports can be viewed on our website at <http://www.lbpsb.qc.ca/eng/council/CommitteeReports.asp>

Public meetings – March 2015

- **Executive Committee** - March 23rd, 2015, 5:30 pm - Boardroom - 1925 Brookdale, Dorval
- **Council of Commissioners** - March 30th, 2015, 7:30 pm - Boardroom - 1925 Brookdale, Dorval
- **You may join us at 7:30 pm LIVE through our webcast at lbpsb.qc.ca (click on webcast icon)*

6. FIELD TRIPS / UPCOMING EVENTS

6.1. RATIFY E-VOTES - NONE

6.2. NEW FIELD TRIPS

The following new field trips / events were presented for approval.

Trip / Event / Location	Date & Time	Ratio A:C	Cost & Transp .	Gr.	Motion No.	Motion
Chess & Ceramics - In house lunch activity program	Apr 9 - May 28 (8 weeks)	1:20	\$96	1-6	M14-56	Motion to approve Chess and Ceramics in house activity programs at lunch Motioned by: Matt Seconded: Sheila <i>Adopted Unanimously</i>

A:C = Adult : Child

6.3. FUNDRAISERS, RENTALS AND OTHER TOPICS (Mr. Geller)

Rental of Gym

- Open House Town Hall Q&A public meeting on Sat May 30th, 10am - noon
- with MP Francis Scarpaleggia
- est. 50 - 75 people

Motion 14-57 : Motion to approve rental of Gym / Cafeteria for Open House Town Hall Q & A with MP Francis Scarpaleggia.

Motioned by: Kristin

Seconded by: Adolfo

Adopted Unanimously

7. BUSINESS ARISING FROM MINUTES

7.1. SCHOOL ANNUAL REPORT (WHICH WILL INCLUDE TELL THEM FROM ME SURVEY RESULTS)

Mr. Geller gave a summary of our 2013-2014 annual report which can be accessed on our school website. Areas particularly highlighted included:

- Grade 6 June Exam Results Success Rates
- Promoting Wellness in a Safe and Caring Community

Any questions or comments arising from the presentation of the annual report are included below.

a) GRADE 6 JUNE EXAM RESULTS SUCCESS RATES

- Mr. Geller was able to provide 6 years of data illustrating MMES vs LBP Grade 6 June Exam Results Success Rates in Math, English and French (see table)
- also included on table are 2015 Target objectives for all three subject areas

**Margaret Manson Elementary School
Grade 6 June Exam Results Success Rate**

Year	English (MMES)	English (LBPSB)	Math (MMES)	Math (LBPSB)	French (MMES)	French (LBPSB)
2015 Target	88.40%		97.66%		78.82%	
13-14	88	93	83.62	80.93	93.68	91.67
12-13	91	88	77.55	81.26	93.15	89.18
11-12	96	88	98.92	81.14	94.33	90.05
10-11	86.85	89	66.98	71.46	97.35	90.31
09-10	93.61	84.73	90.30	81.71	90.48	85.24
08-09	86.40	75.44	95.66	80.17	74.82	78.74
6 Yr. Ave.	90.31	86.36	85.81	79.45	90.64	87.53

Notes:

- Success Rate represents percentage of students who received a mark of 60% or greater
- these results do not include results from students on a Modified Program but do include those students on an Adapted Program
- marks in **BOLD** represent evaluations that are MELS standardized exams
- (ie. the last three years, the grade 6 Math and English exams have been from MELS); all other data is derived from student results on LBPSB standardized exams
- analysis, interpretation and use of this data should be done with consideration of the exam itself, the cohort of students in a given year etc.
- 08-09 = baseline year set by MELS
- 2015 Target = Target goal set by MELS (calculated as 2% improvement in English and Math respectively over 08-09 baseline year, or +4% in French)

Results & Discussion:

- MMES achieved and even surpassed its 2015 targets in both English and French in 2013-14.
- in Math, fell significantly short by 14%
 - major reason provided:
 - 08-09 baseline year had an exceptionally high success rate of 95.66% in Math pegging our 2015 Target at 97.66%.
- When looking at the MMES Math performance in comparison to the 6 year average, MMES fell short by only ~2%
- Using a single year as a baseline or reference point is problematic and emphasis on assessing improvement over time should focus on how we perform in a given

year as compared to an average over many years (see 6 year average data)

- On a final note, MMES performed well ahead of the LBP school board average over a 6 year time frame in all three subject areas

Conclusion

- Overall, MMES is doing very well...still have work to do in order to improve student math performance and move closer to our stated target.

Questions/Comments:

1. Are we being too aggressive with our targets especially Math which had high 2009 baseline rates to begin with?

- Success Plan mandates were set by provincial government for 2010-2015. Schools were asked to use 2009 as their baseline year and to improve performance by 2% for Math and English and 4% for French. Due to an extraordinary 2009 year for math (baseline = 95.66%), MMES was thus mandated to beat this benchmark by 2% at 97.66% within 5 years. Had they taken previous year(s), we would have done exceptionally well. What government should have done is looked at 2005-2009 year average.

2. Other schools are portraying 100% success rates on their websites...is this possible?

- 100% success rate can be possible in the following case(s):
 - a small school with a small grade 6 cohort
 - you have been aggressive with special needs coding (i.e. anyone who is modified student is not included in data)
- 1 or two kids out of 40/50 kids can have a multiple drop on percentage
- Conclusion: need to have success rates standardized across all schools; better to represent 6 year average than 2009 baseline

b) PROMOTING WELLNESS IN A SAFE AND CARING COMMUNITY

- Mr. Geller provided a summary on how students are functioning socially and emotionally and what is it that a MMES is doing to enrich their “spiritual” experiences in addition to academic
- results from annual report show students are on par
- Initiatives include:
 - i) Environment Club**
 - composting; Green Box lunch; Garden Redesign; Eco-Ambassadors etc.
 - tremendous; strongest environment programs in the board
 - program being transplanted into other schools
 - partnered with city of Kirkland
 - ii) Implementation of Healthy Schools Approach**
 - several initiatives, some being:

- health course as part of our academic program, K through 6
- Missing Children's Network to teach all students about personal safety

iii) Violence/Bullying- Complaints and Interventions and Programs to Addressing Violence and Bullying

- very minimal at MMES
- any issues that arose were resolved internally and did not proceed beyond level of school (i.e. did not go to school board)

Questions/Comments

1. In the Situation Analysis and Future Goals section from the TTFM report, it is worded: "There is a discrepancy between the percentages of students reporting violence or bullying on the TTFM survey and what is reported at the school level to staff. Part of this is probably due to students wrongly calling cases of conflict, cases of bullying or violence." What exactly are we saying there?

- media spin got ahead of educational component.
- had a lag time of 1-2 yrs where repeated "a power imbalance" and other critical school components were not understood by adults let alone the kids.
- now have educational pieces like inserts in agenda that talk about bullying/violence, WITS and ERC program etc.
- educational pieces help educate and identify simple conflict vs actual bullying

2. Canadian average regarding victims of bullying is not significantly different from that of MMES (26% vs 23% respectively). How are we doing relative to other LBP schools?

- **Mr. Geller to provide us with MMES bullying rates vs LBP (via coordinator who looks after TTFM board wide survey)**

3. Re: Goal 4, Objective #3 - "Complaints that are unresolved at the school level regarding bullying/violence". Is this a board objective or is this an objective that MMES has decided to measure themselves against every year?

- both; target is to resolve all conflict at the school level

4. How many true bullying issues do we have at the school? Insight into WITS?

- In 2011 have 15 true bullying complaints that were addressed at the school and none escalated; in 2013, after series of WITS program, we had only 8 complaints
- TTFM offers insight into WITS
- April 2013 TTFM bullying data was at 26% (2013) last year brought down to 23% (this year); sneak preview Nov 2014: trending in great direction
- some preliminary data was revealed from TTFM survey
- students responding when they see someone being bullied :

- tell a parent = 52% (2013) to 61% (this year)
 - make an effort to include the victim 60% (2013) to 91% (this year)
 - tell a parent 61% (2013) to 76% (this year)
 - tell a teacher 46% (2013) to 69% (this year)
 - **Mr. Geller to bring 2011-12 and 2013- 2014 data for bullying**
 - **it was also suggested to have 3 columns in annual report to show progression**
5. Are girls more anxious than boys, for example? Do we have background on the cause(s) of anxiety?
- last year anxiety rate = 27% (average) ; Canadian average = 16%
 - grade 6s were particularly anxious;
 - actual MMES anxiety rates were as follows:
 - grade 6 = 36%
 - grade 5 = 21%
 - grade 4 = 23%
 - preliminary results from TTFM in Nov is promising but still have to do survey in spring just after exams are administered (time of year can affect the survey)
 - girls vs boys = 36% vs 20% moderate to high levels of anxiety respectively.
 - last year cohort was conflictual group at times - especially girls
6. Is it anxiety arising from safe environment or from high academic achievers?
- 50-50% social emotional anxiety vs academic anxiety
 - grade 6s had slightly higher social anxiety
 - as a result of data, brought in 2 Board psychologists and had a 1/2 day workshop - brought awareness to staff
7. Is there any survey/assessment done for younger grades (grades 3 and below)?
- currently no surveys for K-3
 - survey must be anonymous to get truth from kids (i.e. can't be coached); emotional maturity also plays a role; a lot of prep taken for kids to be independent and do such surveys
 - Julie-Ann found some schools that have parents fill out a survey where parents do reflection on behalf of children
 - **can be looked at as a pilot with grade 3s**
8. Re: Diverse learning opportunities
- it was suggested that things that go on outside classroom (i.e. WWOB, Talent Show, X participation in X-Country run) be included in the report.

9. At what point do we set the new standard that we evaluate ourselves... is that part of 5 year success plan?? Is that where you re-evaluate what you're measuring yourself against?

- currently success planning team working on 2015-2020 plan
- opportunity to add another objective that addresses diverse learning opportunities for all students outside of the academic program
- specifically - offer something in performing arts, technology, music etc. outside of regular program accessible by half of student body
- this was well received - simple wording that's accountable

10. Executive Summary

- it was suggested that a very brief executive summary be included in the beginning of annual report to help with read through
- can also be used as promotional tool (website etc.)

Other components of the annual report which were straight forward and geared more toward high school were also briefly touched upon. The full 2013-2014 annual report can be accessed on school website.

7.2. SCHOOL PROMOTION

Currently, we promote our school via:

- School website (MMES)
- Open House
- unofficially on Margaret Manson Parents Page (Facebook)

All three methods were discussed in detail. Feedback was also provided along with some new suggestions.

1. School Website (MMES)

- Currently can access: Annual Report, contacts, newsletter, GB, Daycare, H&S information, Open House etc...
- used both internally and externally
- Suggested Improvements:
 - **Immediate Fixes**
 - photos on website
 - a one pager on website - Why MME?
 - add some parent ambassadors (name and contact info); Julie-Ann commented on how she was sought out via GB page
 - promotion around language (French) - Julie-Ann was asked about how well prepared do you think your kids will be prepared for high school with french; had conversation on francais plus + english
 - resources for children
 - extracurricular activities

- **Future Improvements**

- the website was deemed high priority
- needs to be more dynamic (attractive)
- would like a live feed; would need help to manage and filter

2. Open House

- Peace Pals give tour; there is a welcoming committee with Mr. Geller and staff; Annette Couto helps with registration
- currently advertise via word of mouth, flyers, school board and school website
- Alternative suggestions offered:
 - a) In addition to current strategies, can also advertise via internet:
 - community MMES Facebook page
 - popular West Island FB pages or websites such as West Island Mommies or West Island Chronicle
 - all are free marketing
 - b) move to evenings and weekends to get more people that way
 - c) co-ordinate when a rehearsal is going on or intramural game in gym for example; people would be attracted to diversity of the school
 - d) possibility to have parents interact with staff, not just kids

3. Margaret Manson Parents Page (Unofficial Facebook Page)

- currently Renee and some others are promoting school functions and/or odd messages from school (mostly H&S) on an unofficial Facebook MM Parents Page
- closed group; MMES community only; by invitation only
- PROS: live feed and feedback, can be shared with others, quick way to advertise and provide videos/photos/messaging to MMES community; by invitation only
- CONS: currently not regulated; negative comments possible; not everyone on FB; cannot be accessed externally unless invited to join group
- Suggestion:
 - create official public FB page (like St. Anthony's) which is unidirectional (i.e. school can post but others can't comment back);
 - feeds can be linked directly to school website

4. Other

- post some activities / initiatives (tree lighting ceremony; WWOB; environmental club etc.) on other websites such as West Island Chronicle; can recycle an article or two from newsletter
- Instagram and/or Twitter

Conclusions:

- website high priority and needs to be addressed first
- need a dedicated communication person - usually from H&S - to put articles on FB, West Island Mommies etc.

- need to be conscious of privacy especially with photos and videos

Future Topic

- To add to agenda - how do we make this happen next time around.

8. NEW BUSINESS

Fundraising Guidelines

- Several schools have fundraising guidelines documented and published by GB (i.e. St-Anthony, Wilder, Forest Hill, Dorval, etc). It was recommended that all schools consider it.

Example of purpose:

The purpose of this document is to provide fundraising guidelines to Governing Board members who have a moral and legal responsibility to make decisions in the best interest of the students and the community at large. This document also serves as a guideline to the Parent Graduation Committee, Parents Participation Organization (PPO) and/or Home and School (H&S) members.

- includes things like criteria, process, forms, approval timelines, follow-up requirements; template was provided by paper - they will share an electronic version
- Some examples include:
- **St. Anthony , Dorval , Wilder Penfield** (*click to access web links*)

Comments

- clear guideline helps us set limits and make our decisions
- need to have a balance approach
- GB responsible for fundraising and to be sure it is used for its intended purpose
- ****topic for future discussion after promotion of school**

9. CORRESPONDENCE

- none

10. VARIA / QUESTIONS FROM THE PUBLIC

- like new format of meeting where reports are due upfront and have in-depth discussions at the table.

11. NEXT MEETING

11.1. PROPOSED TOPICS

Topics Pending:

- Legacy Initiative (GB gift in kind)
- Update on GB funds remaining

New Topics:

- ratification of e-vote for We Day trip (Email sent out March 13th)
- MMES Bullying Data:
 - Mr. Geller to provide
 - MMES bullying rates vs LBP (via coordinator who looks after TTFM board wide survey)
 - 2011-12 and 2013- 2014 data for bullying
- survey/assessment on anxiety for younger grades - pilot with grade 3s
- school promotion
 - continue brainstorming
 - discussion on how to make this happen
- fundraising guidelines

11.2. ADJOURNMENT / DATE AND TIME OF NEXT MEETING: Mar 25TH at 7pm

Motion 14-58 : Motion that the meeting be adjourned at 9:00 pm

Motioned by: Renee

Seconded by: Jutta

Appendix A:

The following is a consolidated list of Events, Fundraising and Field Trips for the 2014-2015 school year.

Grad Committee Events:

Event	GB Reviewed Date	GB Approved Status	Type of Event	Timing	Cost	Event Status	\$ Raised
TCBY 2 main campaigns (4 dates per campaign or 8 dates in total)	Oct 29, 2014	Oct 29 '14 M14-24	FR	1st campaign: Nov 19, Dec 12, Jan 15, Feb 19 2nd campaign: March 25, Apr 29, May 27 and Jun 17	\$2.50/unit	1st cam'gn compl'd; 2nd cam'gn ongoing	
Sale of TCBY à la carte at Holiday Fair; sold by grade 6 grads	Nov 26, 2014	Nov 26 '14 M14-38	FR	Holiday Fair (Dec 5)	\$2.50/unit	Planned	
Hockey Ticket Raffle	Oct 29, 2014	Oct 29 '14 M14-25	FR	Nov '14-March '15	asking \$5 per ticket; \$10 for 3 tickets	Ongoing	
Bake Sale	Oct 29, 2014	Oct 29 '14 M14-26	FR	Holiday Fair (Dec 5) & Way Way Off Broadway (March)	TBC	Planned	
Valentine's Family Bingo Night	Oct 29, 2014	Oct 29 '14 M14-27	FR	Feb 12, 2015	TBC	Completed	
Hockey Ticket Raffle	Nov 12, 2014 e-vote#3	Nov 26 '14 M14-40	FR	sale during daycare hours; December	asking \$5 per ticket; \$10 for 3 tickets	Planned	

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Home & School Events:

Event	GB Reviewed Date	GB Approved Status	Type of Event	Timing	Cost	Event Status	\$ Raised
Fundraising lunches – vendor Piccola Gioia/Subways	May 29 '14	May 29 M13-55	FR	2014-2015	TBC	Ongoing	
Mabel's Labels	May 29 '14	May 29 M13-55	FR	2014-2015	TBC	Ongoing	
QSP magazine subscription	May 29 '14	May 29 M13-55	FR	2014-2015	TBC	Ongoing	
English/French Book Fair – twice a year	May 29 '14	May 29 M13-55	FR	Twice a year 2014-2015	TBC	Planned	Mr. Geller
Bake Sale and Refreshments Fundraiser during activities	May 29 '14	May 29 M13-55	FR	Ad-hoc during activities 2014-2015	\$0.50-\$2 / unit	Planned	
Welcome event – corn roast	May 29 '14	May 29 M13-55	Community	Start of year 2014-2015	TBC	Completed	
Comedy Night	May 29 '14	May 29 M13-55	Community	April 2015	TBD	Planned	
Recipe Book	Oct 29 '14	Oct 29 M14-23	FR	Dec-May 2014	asking \$10-\$12/ unit	Planned	
Holiday Fair	Nov 26 '14	Nov 26 M14-34	Community	Dec 5, 2014	charging food, raffle tickets & \$1/cookie	Completed	
Family Helping Families	Nov 26 '14	Nov 26 M14-35	FR for local community	Dec 2014	asking for toys, food, money	Completed	
FundScrip	Nov 26 '14	Nov 26 M14-36	FR	2014-2015	TBC	Planned	
Year End BBQ	Nov 26 '14	Nov 26 M14-37	Community	End of School Year 2015	TBC	Planned	

Field Trips:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3/4	4	4/5	5	6	D
Sept 11 M14-06	Lunch Activity programs In-house	Sept-Nov	n/a	\$95-chess \$98-mosaics \$108-film making									x
Sept 11 M14-06	Daycare Field trip Base de Plein Air des Cèdres Le Wild Wild West	Oct 3 Full Day	1:10	\$30, bus		x	x	x	x	x	x	x	x
Sept 11 M14-06	Board Phys-Ed Ultimate Frisbee St-Anthony	Sept 23	1:8	\$20 \$15, bus							x	x	
Sept 11 M14-06	Board Phys-Ed Handball Westpark	Oct 8	1:8	\$17 \$15, bus							x	x	
Sept 11 M14-06	Board Phys-Ed Cross Country Run Morgan Arboretum	Oct 22	1:8	\$44 \$15, bus				4	x	x	x	x	
Sept 11 M14-06	Ottawa Field Trip Canadian Gov't In Action Theme	Nov 5 7:30am -8:30pm	1:10	\$85, include s coach, 5 sites but not lunch						x	x		

A:C = Adult : Children ; D = Daycare; K = Kindergarten

Field Trips cont'd:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3/4	4	4/5	5	6	D
Oct 1 M14-12	RCMP Musical Ride @ PCHS	Sept 26 9:00-11:30am	1:6	free, bus		x				x	x	x	
Oct 1 M14-13	Interactive Music Educational Workshop -in-house	Nov 7 1:30-2:15pm	n/a	\$9	x								
Oct 1 M14-14	Blanket permission request- 2 km radius for walking field trips; teachers and daycare	2014-2015 school year	1:8 (gr. 5/6) 1:4-6 (gr. K-4)	n/a	x	x	x	x	x	x	x	x	x
Oct 1 M14-15	Théâtre : Vadrouille l'épouvantail et le voleur de citrouille -in-house	Oct 31 1-2 pm	n/a	\$5.50		x	x						
Oct 1 M14-16	Daycare Trip to Pointe-à-Callière	Nov 21	1:8	\$30 - includes entry and bus	x	x	x	x	x	x	x	x	x
Oct 1 M14-17	Théâtre : Rosette La Mouffette -onsite	Jan 16 1-2 pm	n/a	\$5.50		x	x						
Oct 1 M14-18	Daycare Trip Base de Plein Air des Cèdres - St. Lazare	Feb. 6 8:30-3 pm	1:8	\$32, bus	x	x	x	x	x	x	x	x	x
Oct 29 M14-28	Grade 6 Grad Trip Jouvence-Orford	Feb 23 7am - Feb 25 4pm	44 stud 1:11	\$225 room, board & transp.									x

A:C = Adult : Children ; D = Daycare; K = Kindergarten

Field Trips cont'd:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3/4	4	4/5	5	6	D
Oct 29 M14-29	Daycare Field Trip - Laurentian Lanes (Bowling) - in lieu of Pointe-à-Callière (cancelled due to double booking)	Nov 21 (Ped Day)	~1 : 9 ~80 stud.	\$16 (incl bus)	x	x	x	x	x	x	x	x	x
Nov 26 M14-39	Ottawa Trip - new date; previously approved as M14-06	Dec 11 (new date) 7:30am -8:30pm	1:10	\$85, includes coach, 5 sites but not lunch						x	x		
Nov 26 M14-41	Beethoven and Bullying field trip at Auditorium de l'École Le Plateau	Jan 15 ~8:00-10:30 am	15:1	\$12.50/ student by bus				x	x	x	x		
Nov 26 M14-42	Beauty and the Beast field trip at John Rennie	Dec 12 8:45 am-noon	9:1	\$10/ student by bus	x			x	x	x	x		
Nov 26 M14-43	Daycare In-House Lunch Activity Winter Programs-wizardry & magic; chess; funky beading	Jan 19-March 19 during lunch	1:20	~\$96		x	x	x	x	x	x	x	x
Jan 28 M14-49	Junior Leadership Day at Westpark; with Mr. Larocque and Mrs. Newton	Feb 6, 8am-2p m	1:4 (8 student s+ 2 adults)	free, shared bus with other schools								x	

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MMES GOVERNING BOARD MEETING MINUTES - Thursday, February 26, 2015

Field Trips cont'd:

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Transp & Cost	K	1	2	3/4	4	4/5	5	6	D
Jan 28 M14-50	Intermiel Les Abeilles, St. Benoit, Mirabel	June 5th, 9am-2:30pm	81 students; 10 adults (1:8)	\$27.50, bus		x	x						
Feb 26 M14-56	Chess & Ceramics - In house lunch activity program	Apr 9 - May 28 (8 weeks)	1:20	\$96		x	x	x	x	x	x	x	

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Fundraisers:

Fundraiser	GB Initial Reviewed Date	GB Approval Date Motion No.	Timing	Cost	Event Status	\$ Raised
Annual Terry Fox Run - onsite and near school	Sept 11, 2014	Oct 1 M14-12	Oct 16		Completed	
Shave to Save - Breast Cancer Awareness - Board-wide	Oct 1, 2014	Oct 1 M14-19	Oct 28	asking \$2/ student	Completed	
Welcome Home Mission Fundraiser - PEACE PALS	Jan 28, 2015	Jan 28 M14-51	2 wks during Feb.	asking for new underwear & socks &/or cash donations (\$5-\$10)	Completed	