

**MARGARET MANSON ELEMENTARY SCHOOL
GOVERNING BOARD MEETING MINUTES**

Thursday September 11, 2014

Present

Parents

Renee Aspiotis
Adolfo de la Rúa
Julie-Ann Leblanc
Nadia Naqvi

Staff

Phyllis Orofino
Mathieu Larocque
Sheila Dunwoodie
Kristin Eccles
Jutta Bouchard

Administration

Adrian Geller (principal)

Recorder

Julie-Ann Leblanc / Renee Aspiotis

Guests

Suanne Stein-Day – Commissioner
And 1 member of the public

Absent

Joel Austen

1. WELCOME

Verification of quorum was conducted and the meeting started at 8:30 pm.

2. ADOPTION OF THE AGENDA

Motion 14-01 : To approve the agenda.

Motioned by: Mat

Seconded by: Renee

Adopted Unanimously

3. ADOPTION OF MINUTES OF GB MEETING HELD ON MAY 29, 2014

Motion 14-02 : To approve the minutes of the meeting held on May 29th, 2014

Motioned by: Mat

Seconded by: Nadia

Adopted Unanimously

4. BUSINESS ARISING FROM MINUTES

- Outstanding business will be table for the next meeting.

Past items pending will be prioritized at an upcoming GB meeting:

- Adjust the GB page of the MM website – perhaps use Terry Fox school site as an example for our GB.
- Concern that we may not be following the Carpooling rules based on the way it is stated versus the intention of the policy. Carpooling rules need to be reviewed to ensure we are compliant.

5. NOMINATIONS/ELECTIONS

a. GB Secretary /Recorder of Minutes

- Renee volunteered to be the secretary

Motion 14-03 : To approve Renee as the secretary
Moted by: Phyllis Seconded by: Sheila
Adopted Unanimously

b. Chairperson and/or Vice-Chair

- After discussion, Nadia nominated Julie-Ann

Motion 14-04 : To approve Julie-Ann as the Chairperson
Moted by: Sheila Seconded by: Mat
Adopted Unanimously

c. Regional Representative and Alternate

- The group has decided to defer this decision until the next meeting

6. DATES AND TIMES OF GB MEETINGS

- The group has set the first 3 dates: Oct 1, Oct 29 and Nov 26th
- All meetings will be held at 7pm.

Motion 14-05 : To approve dates for the upcoming 3 meetings with the final dates tabled for next meeting
Moted by: Kristin Seconded by: Renee
Adopted Unanimously

7. REPORTS

a. Principal's Report

- Tabled the report for the first meeting

b. Commissioner's Report

- Suanne provided an update on budget, last council meeting and encouraged all members to vote at the school board elections

c. Daycare Report

- Tabled the report for the first meeting

d. Regional Parent's Report

- No new information

e. Chairperson's Report

- Mirella thanked everyone for the support and wished the GB team all the best for the upcoming year

8. FIELD TRIPS / UPCOMING EVENTS / OTHER REQUESTS

a. Field trips and daycare events presented at meeting

GB Review Date	Trip / Event	Date & Time	Ratio A:C	Cost & Transp.	K	1	2	3/4	4	4/5	5	6	D
09-11 M14-06	Lunch Activity programs In-house	Sept- Nov	n/a	\$95-chess \$98-mosaics \$108-film making									x
09-11 M14-06	Daycare Field trip Base de Plein Air des Cèdres Le Wild Wild West	Oct 3 Full Day	1:10	\$30, bus		x	x	x	x	x	x	x	x
09-11 M14-06	Board Phys-Ed Ultimate Frisbee St-Anthony	Sept 23	1:8	\$20, bus							x	x	
09-11 M14-06	Board Phys-Ed Handball Westpark	Oct 8	1:8	\$17, bus							x	x	
09-11 M14-06	Board Phys-Ed Cross Country Run Morgan Arboretum	Oct 22	1:8	\$14, bus				4	x	x	x	x	

A:C = Adult : Children

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GB Review Date	Trip / Event	Date & Time	Ratio A:C	Cost & Transp.	K	1	2	3/4	4	4/5	5	6	D
09-11 M14-06	Ottawa Field Trip MPO Educational Travel	Nov 5 7:30am -8:30pm	1:9	\$85, includes coach, 5 sites but not lunch						x	x		

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Motion 14-06 : To approve the above field trips
 Motioned by: Phyllis Seconded by: Mat
Adopted Unanimously

b. Other requests

- A request was submitted for a gym rental for a ball hockey event (Laurentide Controls).
 - Request is for every Wednesdays for 1-1.5 hours from Oct. to Feb.
 - Before approving, concerns were raised regarding building access and security, safety (especially as daycare children are still on the premises), quality of floors, ability to skip a week if the school has an event, security of equipment
 - Benefits were also discussed, recognition and good faith in community
 - **Conditions were requested:**
 - cannot begin until 6:30, will be asked to not arrive on premises including parking lots until just before that time
 - Non marking shoes and sticks
 - Contract includes conditions stating that we can cancel access for one week
 - Limit access in the building

Motion 14-07 : To approve the rental of the building
 Motioned by: Jutta Seconded by: Nadia
Motion carries: 8 approved and 1 declined

c. Upcoming Field Trips

- An e-vote will be sent for a RCMP ride at PCHS scheduled for the end of September
- Terry Fox run tentatively planned for October 16th will be presented at the next meeting

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Appendix A:

The following is a consolidated list of Events, Fundraising and Field Trips for the 2014-2015 school year.

Grad Committee Events:

Fundraiser	GB Reviewed Date	GB Approved Status	Type of Event	Timing	Cost	Event Status	\$ Raised

Home & School Events:

Event	GB Reviewed Date	GB Approved Status	Type of Event	Timing	Cost	Event Status	\$ Raised
Fundraising lunches – vendor TBD	May 29 '14	May 29 M13-55	FR	2014-2015	TBC	Planned	
Mabel's Labels	May 29 '14	May 29 M13-55	FR	2014-2015	TBC	Planned	
QSB magazine subscription	May 29 '14	May 29d M13-55	FR	2014-2015	TBC	Planned	
English/French Book Fair – twice a year	May 29 '14	May 29 M13-55	FR	Twice a year 2014-2015	TBC	Planned	
Bake Sale and Refreshments Fundraiser during activities	May 29 '14	May 29 M13-55	FR	Ad-hoc during activities 2014-2015	TBC	Planned	
Welcome event – corn roast	May 29 '14	May 29 M13-55	Comm-unity	Start of year 2014-2015	TBC	Planned	
Comedy Night:	May 29 '14	May 29 M13-55	Comm-unity	TBD – Nov 2014	TBD	Planned	

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Field Trips:

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09-11 M14-06	Lunch Activity programs In-house	Sept-Nov	n/a	\$95-chess \$98-mosaics \$108-film making									x
09-11 M14-06	Daycare Field trip Base de Plein Air des Cèdres Le Wild Wild West	Oct 3 Full Day	1:10	\$30, bus		x	x	x	x	x	x	x	x
09-11 M14-06	Board Phys-Ed Ultimate Frisbee St-Anthony	Sept 23	1:8	\$20, bus							x	x	
09-11 M14-06	Board Phys-Ed Handball Westpark	Oct 8	1:8	\$17, bus							x	x	
09-11 M14-06	Board Phys-Ed Cross Country Run Morgan Arboretum	Oct 22	1:8	\$14, bus				4	x	x	x	x	
09-11 M14-06	Ottawa Field Trip MPO Educational Travel	Nov 5 7:30am -8:30pm	1:9	\$85, includes coach, 5 sites but not lunch						x	x		

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